

# Hawthorn Board of Education

## Hawthorn C. C. District 73

201 Hawthorn Parkway

• Vernon Hills, Illinois 60061 •

Phone (847) 990-4200

### **MINUTES**

### **REGULAR BOARD MEETING**

### **HAWTHORN BOARD OF EDUCATION**

### **AUGUST 11, 2003**

MINUTES of a Regular Meeting of the Board of Education of Hawthorn Community Consolidated School District Number 73, Lake County, Illinois, held in the Board Room of said School District at 7:30 p.m. on the 11th day of July, 2003.

The meeting was called to order by Vice President Batson at 7:30 p.m., and upon the roll being called, the following members of the Board of Education answered present: Jose Hernandez, Annie Christie, Bill Coli, and Jim Batson. Absent: Mary Jane Rattner and Rich Paul.

Due to the absence of Secretary Rattner, Vice President Batson appointed Bill Coli to serve as Secretary Pro-Tem over the meeting.

#### **Public Comment Period**

There were no matters of this nature on the agenda.

#### **Student and Staff Accomplishments/Recognitions**

There were no matters of this nature on the agenda.

#### **Staff Presentations**

There were no matters of this nature on the agenda.

Vice President Batson entertained questions concerning items contained in the Consent Agenda. Hearing none, he requested a motion to approve same.

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| 08/03.12 | Regular Meeting Minutes, 7/28/03  |
| 08/03.13 | Personnel Report: (A) Resignation of one certificated staff member: Kimberly Sorensen, 1st/2nd grade teacher, Elementary North; (B) approval of Leave of Absence for one certificated staff member: Laura McCaskey Collins, 1st grade teacher, Elementary South; (C -F) approval of four certificated staff members: Joy Mullaney, Assistant Principal, Junior High; Sally Busse, 7th grade science teacher, Junior High; Susan Wenk, .5 1st grade teacher, Elementary South and Kristina Lippert, 2nd grade teacher, Elementary North. |

Annie Christie moved and Jose Hernandez seconded the motion that the Board of Education approve the Consent Agenda items, as presented. Voice Vote: 4 ayes; 0 nays. Motion carried.

#### **Action Items**

#### **Tentative Budget**

Dr. Yomtoob reported last year (fiscal year ending June 30, 2003), the district received June taxes in July, following the beginning of fiscal year 2003/04. Noting items in the Tentative Budget Summary, he stated the projected Education Fund balance for fiscal year ending June 1, 2004 is \$3,141,000, a misleading amount as the \$29,779,000 total receipts for that fund contains \$2.9 Million in 2002/03 taxes received in July. Other items noted in the summary

included a 50% increase in Illinois Municipal Retirement Fund (IMRF), an amount the district must pay to this Fund caused by a poor economy and loss of earnings. Funds are available for said increase. Projected year end balances reflect all funds in a positive position. Last year 80% of schools in Illinois were working at a deficit. The tentative budget is very tight, and 3 funds (Building, Working Cash and Site and Construction) reflect disbursements outweighing receipts.

Mr. Hahn further highlighted significant differences in the Education Fund's receipts and disbursements for this tentative budget. Salient points included:

#### Expenditures:

1. Addition of 4-1/2 full-time teachers due to enrollment increases and program changes.
2. Salaries were increased overall by approximately 4.0%
3. Overall increase of employee benefits by 14.1%.
4. By allocating grant money to several areas, including staff development training, pressure on local funding was reduced.
5. The District anticipates an approximate 11.1% increase in SEDOL costs, however, this area is very unpredictable.
6. The federal government required Medicare payroll taxes have been moved from the Education Fund to the IMRF Fund.

#### Revenues

1. Real Estate Taxes reflect the 2003 2.4% levy increase which the tax cap allows due to the CPI growth. He added 65% of 2002 taxes were received in the 03/04 fiscal year.
2. Taxes reflect an increase in the tax base from new developments, conservatively estimated at \$35,000,000.
3. Tuition and fees are estimated to increase by approximately 4.8% over last year.
4. With some state grants eliminated with others totaling less or more. Overall a 22.8% increase in state funding is budgeted to include a \$300,000 special education grant which we hope to be awarded. He added, however, that this grant could possibly be eliminated by the Governor, and Board members urged parents to voice their opinions in support of preserving said grant.
5. Federal funding is estimated to decrease overall by about 17.7%. Responding to a question concerning state and federal funding, Mr. Hahn stated about 11.6% of the District's budget is funded through these funds.
6. Due to low rates, budgeted interest income decreased by 65.9%.
7. The low interest rates also affected the IMRF fund by the state, increasing its rate by 54.8%. In order to make ends meet in the IMRF fund, the District will shift \$420,000 of the 2003 tax levy from the Education fund to the IMRF fund.

A \$400,000 amount will be transferred to the Building Fund from the Bond & Interest Fund's accumulated interest earnings. Also, \$550,000 was borrowed from the Working Cash Fund to cover the purchase price of the new District Office property, with said amount transferred to the Building Fund. The board must decide how it will finance the \$1.6 million addition and renovation of the new District Office, with three options available: (1) borrow the funds from Working Cash Fund; (2) borrow from Work Cash Fund and pay back \$200,000 per year until paid by the Building Fund and (3) borrow by selling debt certificate bonds. The Building Fund will be monitored to determine if the fund's balance will cover the cost. This decision can be made in the future with immediate default of funding to the Working Cash Fund. By September, the Board must take steps to borrow from the Working Cash Fund to begin the process.

The Tentative Budget is available for public inspection at the District Office. A public hearing on said budget will be held September 22, 2003 at 7:35 p.m. with Board approval that night.

Vice President Batson requested motions for acceptance of the tentative budget and the publishing of a legal notice.

08/03.14 Annie Christie moved and Jose Hernandez seconded the motion that the Hawthorn Board of Education accept the tentative budget as presented for the fiscal year commencing on July 1, 2003, and ending June 30, 2004, and that the budget be placed on file for the public inspection from August 12, 2003 to September 22, 2003, at the District Office located in the Option School, 810 Aspen Drive, Vernon Hills, Illinois, between the hours of 8:00 a.m. and 3:00 p.m.; and that a public

hearing of said budget be held at 7:35 p.m. on September 22, 2003, in the District Office Board Room located in the Option School, 810 Aspen Drive, Vernon Hills, Illinois.

It is further moved that the Hawthorn Board of Education publish the following legal notice in the Pioneer Press or The Daily Herald:

Notice is hereby given by the Board of Education of School District #73 in the county of Lake, State of Illinois, that a tentative budget for said school district for the fiscal year beginning July 1, 2003, will be on file and conveniently available to public inspection at the District Office located in the Option School, 810 Aspen Drive, Vernon Hills, Illinois, in this school district from and after 8:00 a.m. on the 12th day of August 2003. Notice is further hereby given a public hearing on said budget will be held at 7:35 p.m. on the 22nd day of September 2003, in the District Office Board Room located in the Option School, 810 Aspen Drive, Vernon Hills, Illinois.

Roll Call: Annie Christie, Jose Hernandez, Bill Coli and Jim Batson voted aye. 4 ayes; 0 nays. Motion carried.

### **Approval of Construction Bid Package from Bid Release 3 & B**

Mr. Tim Bickert, IHC, recommended approval of 13 bids and rejection of 2, with those bids proposed for future rebidding. Bids incorporated: landscaping for north and south sites, building enclosure for south kindergarten addition to include concrete, masonry, general trades, carpentry, roofing and glass, lockers, bleachers, athletic equipment, food service equipment (for South Elementary), elevator, mechanical, fire protection, plumbing and electric. A good range of bids were received overall and within striking distance of budget. A summary of all bids to date was reviewed with discussion held concerning construction budget.

Vice President Batson entertained a motion for approval of said bids.

08/03.15 Annie Christie moved and Jose Hernandez seconded the motion that the Board of Education approve the construction bids, as presented. Roll Call: Annie Christie, Jose Hernandez, Bill Coli and Jim Batson voted aye. 4 ayes; 0 nays. Motion carried.

### **Approval of Building Permits**

Mr. Hahn reported with the State of Illinois delegating authority to the Regional Superintendent's office to approve building permits for building construction and renovations, it will be necessary to adopt a resolution and application for building permits for the bid release B of upgrade work. Bid release B encompasses minor work to fix the door and window between the music and band rooms at the Junior High and remedy the acoustic problem and reconstruct the garden wall outside the front door at Elementary South. Vice President Batson requested a motion.

08/03.16 Annie Christie moved and Jose Hernandez seconded the motion that the Board of Education approve the attached Resolution and Application for Building Permits for the Bid Release B renovation work for the wall at Elementary South and the door and window in the Junior High music Department. Roll Call: Annie Christie, Jose Hernandez, Bill Coli and Jim Batson voted aye. 4 ayes; 0 nays. Motion carried.

### **President's Report**

There were no items of this nature on the agenda.

### **Superintendent's Report**

There were no items of this nature on the agenda.

## **Discussion Items**

### **North/South Campus Update**

Mr. Bickert presented a work status update for the north and south campuses. **North Campus:** Majority of asphalt in place with concrete to be completed. When fully complete, parking area will contain more spaces than previously available. The west lot to Elementary North will be used for a play area until the playgrounds are complete. **South Campus:** Front area will be complete for the opening of school with availability for teacher parking and student drop-off. An alternative plan is in place for short-term use which separates bus/car routes from bus drop area with parent/student drop-off in front section of the campus. When complete, the front half will contain more parking and drop-off area than previously available.

Relative to the open seat on the Board of Education, Vice President Batson noted applications for said position are available at the District Office with a deadline of August 14, 2003 at 3:00 p.m. Applications are also available on the District's website.

Mrs. Christie also inquired as to feedback on creative ideas relating to possible choice in attendance, should the district move to facilitating two junior high school buildings. Dr. Yomtoob noted further discussion is scheduled with the Administrative Team in Tuesday, August 12 with a report to the Board at its next meeting.

### **Committee Reports**

There were no items of this nature on the agenda.

### **Unfinished Business**

There was no unfinished business to come before the meeting.

### **New Business**

There was no new business to come before the meeting.

### **Announcements**

There were no items of this nature on the agenda.

### **Informational Items**

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Items were made available to the Board for informational purposes.

### **Adjournment**

Having no further business to come before the Board, Vice President Batson requested a motion to adjourn.

Annie Christie moved and Jose Hernandez seconded the motion to adjourn. Voice Vote: 4 ayes; 0 nays. Motion carried.

The Board adjourned at 8:40 p.m.

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James Batson, Vice President

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William Coli, Secretary Pro-Tem