

# Hawthorn Board of Education

201 Hawthorn Parkway

• Vernon Hills, Illinois 60061 •

Phone (847) 990-4200

## MINUTES REGULAR BOARD MEETING HAWTHORN BOARD OF EDUCATION NOVEMBER 24, 2003

MINUTES of a Regular Meeting of the Board of Education of Hawthorn Community Consolidated School District Number 73, Lake County, Illinois, held in the Board Room of said School District at 7:30 p.m. on the 24th day of November, 2003.

The meeting was called to order by Rich Paul, President, at 7:30 p.m., and upon the roll being called, the following members of the Board of Education answered present: Jayson Tran, Tim Shanahan, Jose Hernandez, Annie Christie, Mary-Jane Rattner, Bill Coli and Rich Paul. Jose Hernandez' presence was made through telephone conference call.

### Public Comment Period

There were no matters of this nature on the agenda.

### Student and Staff Accomplishments/Recognitions

There were no matters of this nature on the agenda.

### Consent Agenda

Rich Paul entertained questions concerning items contained in the Consent Agenda. Hearing none, he requested a motion to approve same.

- 11/03.53 Regular Meeting Minutes, 11/10/2003
- 11/03.54 Treasurer's Report - October 2003
- 11/03.55 Expenditures Report - November 2003

Annie Christie moved and Mary-Jane Rattner seconded the motion that the Board of Education approve the Consent Agenda items, as presented. Roll Call: Annie Christie, Mary-Jane Rattner, Jayson Tran, Tim Shanahan, Jose Hernandez, Bill Coli and Rich Paul voted aye. 7 ayes; 0 nays. Motion carried.

### Adoption of Board Policy

Having received from the Board a first reading approval of the board policy concerning isolated time-out or physical restraint, Dr. Yomtoob presented the administrative procedure for same. To clarify, the policy states we will comply with federal law and state code, with administrative procedure providing detail and implementing said policy. The procedure can be changed at any time by administration, however, a change in the policy must be approved through board action. Following discussion, the Board reached consensus to amend wording in said policy and, if necessary, address specifics relating to administrative procedure at a future meeting.

- 11/03.56A Bill Coli moved and Annie Christie seconded the motion that the Board of Education amend the policy concerning use of isolated time-out or physical restraint by striking the words "the accompanying" from same. Voice Vote: 7 ayes; 0 nays. Motion Carried.
- 11/03.56B Mary-Jane Rattner moved and Annie Christie seconded the motion that the Board of Education approve the policy concerning use of isolated time-out or physical restraint, as amended. Roll Call: Mary-Jane Rattner, Annie Christie, Jayson Tran, Tim Shanahan, Bill Coli and Rich Paul voted aye. Abstentions: Jose Hernandez. 6 ayes; 0 nays; 1 abstention. Motion carried.

November 24, 2003

### **Adjourn to Public Levy Hearing**

Rich Paul requested a motion to adjourn the Regular Meeting of the Board. Annie Christie moved and Jose Hernandez seconded the motion that the Board adjourn its Regular Meeting and move to a Hearing of the 2003 Public Levy. Voice Vote: 7 ayes; 0 nays. Motion carried. The Regular Meeting adjourned at 7:40 p.m. with Rich Paul calling the hearing of the 2003 Public Levy to order.

### **Public Levy Hearing**

Alan Hahn noted the Board's prior approval for publishing in a local newspaper of the required notice for such hearing. The Board will act on formal approval of the 2003 tax levy at its next Regular Meeting. Summarizing, he noted it is the job of the Board to levy for funds it requires to operate the schools' programs. Several law changes have occurred in the past ten years which come into play after the levy is made, reducing limits of the tax levy. Consistent with past practice, the Board has approved tax levy maximum rates and taken into account the CPI limitation (tax cap) of 2.4%. The existing taxpayer's rate will not exceed a 2.4% increase from the prior year. What feeds into the taxes received by the District is new construction, \$90 million on EAV is yet to be built in Gregg's Landing, plus additional residential and commercial. The levy takes all of this into account. The bottom line levy, as stated in the notice, reflects estimated total property taxes levied for 2003 at \$37,154,513. In the past ten years since the tax cap was put into place, the rate has gone down, with the exception of 1995 due to referendum approval. From 1995 to present, all of that increase has been given back due to tax cap limitations. Relative to revenue and budget requirements, we have been very good at estimating our income for budget purposes. In April the District will know what it will receive in taxes. Dr. Yomtoob added due to the tax cap, the District was unable to collect \$3.8 million in taxes for 2002.

### **Adjourn Public Hearing**

Hearing no further discussion, Rich Paul requested a motion to adjourn the Public Hearing. Tim Shanahan moved and Mary-Jane Rattner seconded the motion to adjourn the Public Hearing of the 2003 Levy and reconvene the Regular Meeting of the Board. Voice Vote: 7 ayes; 0 nays. Motion Carried.

The Public Hearing adjourned at 7:55 p.m. with the Board immediately reconvening its Regular Meeting.

### **Action Items**

There were no matters of this nature on the agenda.

### **President's Report**

There were no matters of this nature on the agenda.

### **Superintendent's Report**

Dr. Yomtoob noted the memo from Alan Hahn pertaining to reconciling items listed on the Cash and Investments Summaries and explanation for same. Also, as requested by the Board, the District conducted a survey of neighboring districts seeking recommendations of auditing firms. A list of firms was provided to the Board with plans for a board committee to conduct meetings with recommended firms, following which information will be relayed to the Board.

Dr. Yomtoob stated he had just received word from the ISBE that the district's report card is now available. Due to unexpected ISBE delays in releasing the school report card, the District has until December 14 to distribute same.

**Discussion Items**

The Board agreed to meet in Closed Session January 18, 2004 at 3:00 p.m. for the purpose of the Board's self-evaluation.

**Committee Reports**

There were no matters of this nature on the agenda.

**Unfinished Business**

There was no unfinished business to come before the Board.

**New Business**

There was no new business to come before the Board.

**Announcements**

There were no matters of this nature on the agenda.

**Informational Items**

Items were made available to the Board for informational purposes.

**Adjournment**

Rich Paul requested a motion to adjourn the Regular Meeting.

Annie Christie moved and Mary-Jane Rattner seconded the motion to adjourn the Regular Meeting. Voice Vote: 7 ayes; 0 nays. Motion carried.

The Regular Meeting adjourned at 8:05 p.m.

Respectfully Submitted,

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Richard Paul, President

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Mary-Jane Rattner, Secretary