

Minutes of a Regular Meeting of the Board of Education of Hawthorn Community Consolidated School District Number 73, Lake County, Illinois, held in the Conference Room at 841 West End Court at 7:00PM on the 14<sup>th</sup> day of July 2008.

**Call to Order:** The meeting was called to order by Tim Shanahan, President, at 7:00PM. Those present recited the **Pledge of Allegiance**.

**Roll Call:** Anne Hoffman called the roll, with the following members of the Board of Education answering present: Jeff Bard, Lisa Jay, Michelle Comitor, Anne Hoffman, Tim Shanahan.

Administrators present: Dr. Yomtoob, Dr. Zook, Alan Hahn, Jim Batson

**Introduction:**

**Building/district level:**

1. Set date for joint AT/Board retreat
  - September 13<sup>th</sup>, 8AM-3PM
2. Set date for Closed Session on transition
  - July 22<sup>nd</sup>, 7PM

**Communication:**

1. Review/update from last year
  - Town Hall Meeting was an accomplishment
2. Doug Reeves date and planning for Town Hall
  - November 3<sup>rd</sup>, next Town Hall Meeting
  - Doug Reeves will be having dinner with the Board prior to Town Hall, participate in Town Hall, meet with AT following day
  - Lisa Jay will report back to Board on August 11<sup>th</sup> as to preparation for next Town Hall
3. Miscellaneous
  - Discussion of procedure to answer community questions
  - "Ask the School Board" format was suggested for web site, similar to current "Ask the Superintendent"
  - Discussion as to moving all School Board Meetings to start at 7PM, vote at next regular Board Meeting
  - Discussion of *Hawthorn Highlights* as communication tool, consensus to continue
  - Discussion of timely posting of minutes and agendas on web site
  - Web casts of Board of Education Meetings will start in September

**Finance:**

1. Review/update from last year
  - Discussion that this was a learning year due to new Board Members on committee
  - New auditor hired this year
  - Discussion of providing Board Members with simplified budget for review
  - Tentative budget will be approved at the next regular meeting
2. Technology
  - Tabled for next COW Meeting, August 11<sup>th</sup>
3. Discussion of plan – school borders/boundaries
  - Tabled for next COW Meeting, August 11<sup>th</sup>

**Human Resources:**

1. Review/update from last year
  - There were major changes in AT and teachers this year
  - There are only one or two more teacher openings for this coming school year
  - Hiring speech and special education teachers are our greatest challenge
2. Identifying future Administrative Team needs
  - Discussion as to whether or not Alan Hahn needs help with job responsibilities
  - Discussion of Board of Education getting input into hiring of administrators

**Policy:**

1. Review/update from last year
  - Committee did not feel it necessary to review entire policy
  - Review that was done to familiarize Board of Education committee members
2. Press updates
  - Tabled for next COW Meeting, August 11<sup>th</sup>
3. Security policies/procedures
  - Discussion that security procedures at schools are not necessary followed
  - Investigation to be done as to security procedures in place at each school
  - Discussion that security procedures at each school should be consistent
  - Discussion as to whether or not background checks should be done on volunteers at the schools
4. Miscellaneous
  - Discussion of investigation into credit cards use by administrators and whether or not there are credit card programs that would provide more opportunities than current program

Donna Gaidamak arrived at 8:30PM

**SEDOL:**

1. Review/update from last year
2. update on SEDOL construction and cost structure
  - SEDOL is going forward with construction
  - Discussion of issues with construction, possible lawsuit with a member district
  - Discussion of EAV for determining cost of construction to member districts, different options SEDOL considered
  - Discussion of how Hawthorn should pay share of SEDOL expansion

**Transportation:**

1. Review of route setting procedures
  - Discussion of how "freezing routes" has been effective way to handle transportation issues, Kindergarten practice rides, and adding Early Childhood program into transportation process

**Adjournment:**

Donna Gaidamak moved to adjourn the meeting. Anne Hoffman seconded the motion. Voice Vote: 6 ayes: 0 nays. Motion carried.

Adjourned: The meeting was adjourned at 9:30PM

Respectfully Submitted,

Debbie Limer

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Timothy Shanahan, President

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Anne Hoffman, Secretary