

Minutes of a Regular Meeting of the Board of Education of Hawthorn Community Consolidated School District Number 73, Lake County, Illinois, held in the Conference Room at 841 West End Court at 7:00PM on the 8th day of September 2008.

Call to Order: The meeting was called to order by Tim Shanahan, President, at 7:05PM. Those present recited the Pledge of Allegiance.

Roll Call: Debbie Limer called the roll, with the following members of the Board of Education answering present: Jeff Bard, Lisa Jay, Michelle Comitor, John Sonnenberg, Donna Gaidamak, Anne Hoffman, Tim Shanahan.

Anne Hoffman moved to open up the Public Hearing for the tentative budget. Michelle Comitor seconded the motion. The motion was carried by voice vote.

Tim Shanahan asked for public comment regarding the tentative budget. There was none.

Michelle Comitor moved to close the Public Hearing and return to the Committee of the Whole Meeting. Donna Gaidamak seconded the motion. Motion was carried by voice vote.

The Committee of the Whole Meeting resumed at 7:05PM

Alan Hahn told the Board that there is change that we need to make in our 403b program regulations. The IRS is requiring a change to make the 403b look more like a 401k. It is effective 1/1/09. We are hiring a third party administrator, TSA Consultants, to administer the plan. For \$4K a year they will develop the plan, make sure we are compliant, and handle the administration of the plan. By having TSA handle the program it indemnifies the District. This will be adopted at the next business meeting.

Task Update:

1. Review of tasks and list
 - No comments made

Building/district level:

1. Visitors from Hong Kong and Australia
 - 75 educators from Hong Kong will be here 9/17/08 visiting Elementary South, Townline, Middle School South, and Vernon Hills High School
 - Hong Kong visitors are coming to observe Bernstein unit
 - Visitors from Australia are coming to observe Glasser at Aspen

Communication:

1. Board communication procedure
 - Board of Education procedures handout given to Board members
 - Internal Board of Education communication, public forum communication, media inquires, and email disclaimer to be added to procedural "to-do" list
 - Discussion on handout verbage

Finance:

1. Budget issues
 - Townline Parking
 1. Consider for next year
 2. Discussion of a formal plan that includes existing spots before moving forward
 3. Discussion of a memo to go out to other north campus schools that Townline parking lot is only for Townline Personnel and parents
 4. Consensus 7 – 0 to investigate further options and plan for next year
 - Maintenance Building
 1. District has a need due to increased school buildings
 2. Estimate of cost is \$850K
 3. Consensus to come after discussion of other budget items
 - Technology
 1. Proposed Technology Budget for 2008/2009 went from \$760K to \$583K with change to lease contract
 2. Discussion of technology plan and planned purchases
 3. Professional development is in addition to budgeted expense
 4. Apple provides significant amounts of training for teachers and administrators with purchase of equipment

- Reserve Study
 1. Reserve Study will be discussed after administration has ample time to read and discuss various needs
- Park District
 1. Discussion of exploring possibility of funding park across from Elementary South with Park District
 2. Consensus 7 – 0
- 2. Bond Issue
 - Administration wants to hold off until spring due to budget variables
 - Majority of money for SEDOL will come from Lost and Cost funding
 - \$391K shortfall can be supported by the budget over the next 12 months
 - \$315K deficit with the maintenance building and technology program
 - Deficit can be reduced using existing surplus funds from Working Cash Fund
- 3. Budget Consensus
 - Board accepted budget as presented including the maintenance building and technology program excluding Townline parking
 - Deficit will be offset using Working Cash Fund
 - Consensus 6 – 1

Human Resources:

1. None scheduled

Policy:

1. Press updates
 - Postponed

SEDOL:

1. None scheduled

Transportation:

1. None scheduled

Adjournment:

There being no further business, Tim Shanahan requested a motion to adjourn.

Donna Gaidamak moved to adjourn the meeting. Lisa Jay seconded the motion. Voice Vote: 7 ayes: 0 nays. Motion carried.

Adjourned: The meeting was adjourned at 10:00PM

Respectfully Submitted,

Debbie Limer

Timothy Shanahan, President

Anne Hoffman, Secretary