

**Minutes of the Regular and Committee of the Whole Meetings of the Board of Education  
of Hawthorn Community Consolidated District Number 73, Lake County, Illinois  
held in the Board Room at 841 West End Court, Vernon Hills, IL 60061  
at 7:00 p.m. on the 10<sup>th</sup> day of May 2010.**

**CALL to ORDER**

Tim Shanahan, President, called the Regular meeting to order at 7:08 p.m. Those present recited the Pledge of Allegiance.

**ROLL CALL**

Lisa Jay called the roll, with the following members of the Board of Education answering present: Jayson Tran, Jeff Bard, Michelle Comitor, Tim Shanahan, Theresa Calabrese and Lisa Jay.

Absent: Julie Weiler

Also in attendance were Dr. Zook and Alan Hahn.

**PUBLIC COMMENT** - No one from the public chose to provide comment.

**STAFF RECOGNITION** – Chris Humboldt and the Middle South Scholastic Bowl team

Tim Shanahan read a statement congratulating the Middle School South Scholastic Bowl Team that won the Regional Scholastic Bowl Title.

**PRESENTATION/QUESTIONS & ANSWERS** - None Scheduled

**CONSENT AGENDA**

05/10.91 Approval of Regular Session Minutes, 4/26/10

05/10.92 Approval of Board of Education meeting dates for the 2010-11 school year

05/10.93 Personnel A-B: Approval of two (2) principals:

A: Bill Fredricksen, principal of Aspen Elementary

B: Dimitrios (Jim) Kallieris, principal of Hawthorn School of Dual Language

C-E: Approval of three (3) certificated staff members:

C: Nichole Calhoun, LD Dual Language at School of Dual Language

D: Joshua Perdomo, Grade 5 at School of Dual Language

E: Heather Novak, Grade 4 at School of Dual Language

05/10.94 2010-2011 Paper Bid

**Michelle Comitor moved and Theresa Calabrese seconded the motion that the Board of Education approve the Consent agenda items as presented.**

Jeff Bard requested clarification on the Paper Bid. Alan Hahn explained that the 2010 - 2011 paper bid is through the Lake Forest Cooperative. Hawthorn's staff break down the expectations for paper for the next school year. The per case price is then locked in if there is a need to purchase additional paper after this initial order. Oak Grove School District attaches their order to ours to allow for better pricing.

**Roll Call Vote:** Jayson Tran, Jeff Bard, Michelle Comitor, Tim Shanahan, Theresa Calabrese and Lisa Jay voted aye. Nays: None ***Motion carried – 6– 0***

**PRESIDENT'S REPORT** - None Scheduled

**SUPERINTENDENT'S REPORT** - None Scheduled

**COMMITTEE REPORTS** - None Scheduled

**PUBLIC ANNOUNCEMENTS** - None Scheduled

**GENERAL INFORMATION - Hawthorn in the News**

**ADJOURNMENT**

Tim Shanahan requested a motion to adjourn.

**Michelle Comitor moved and Lisa Jay seconded the motion to adjourn the Business Meeting**

Tim Shanahan called for a voice vote.

Voice Vote: 6 ayes; 0 nays. **Motion carried.**

*The Regular Business Meeting adjourned at 7:25 pm*

**COMMITTEE OF THE WHOLE MEETING**

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**CALL to ORDER**

Lisa Jay moved and Jayson Tran seconded the motion to convene as the Committee of the Whole Meeting. Tim Shanahan, President, called the Committee of the Whole Meeting to order at 7:25 pm.

**BUILDING/DISTRICT LEVEL IASB information about Governing Board Representatives**

Members of the Board unanimously agreed to have Tim Shanahan named as Hawthorn's Governing Board Representative for the Lake County Division. A Governing Board Representative carries district concerns to each division meeting and reports back to members of our board activities and actions taken by the association division. Tim Shanahan gave highlights of the last division governance meeting including the approval of by-laws for this division and two Directors-at-Large were named to the Executive Committee.

The meeting also covered the new laws regarding FOIA (*Freedom of Information Act*). Tim Shanahan summarized what information is protected, what's not protected and the timetable a FOIA officer has to work in. Hawthorn's Board Policy has recently been updated to address the new laws regarding FOIA. Hawthorn's FOIA Officer is Lynn Brandl. Attorney, Howard Metz, briefly addressed the Board outlining procedures for members of the Board if they were to receive a direct request. The time limit on a FOIA request is 5 business days. It can, if agreeable with the requestor, be extended for an additional 5 days.

**COMMUNICATION** - None scheduled

**FINANCE** - None scheduled

**HUMAN RESOURCES** - None scheduled

**POLICY** - None scheduled

**SEDOL** - None scheduled

**TRANSPORTATION** - None scheduled

**PRESIDENT'S REPORT Update on the Future Search Follow up**

The Future Search Committee met on May 5<sup>th</sup> at Middle School South to finish working on the identified values. Breakout groups worked on each vision point coming up with three bullet points per vision statement. The group also reduced the original six vision points to five as it became clear that one of the points was repetitive and it's meaning was used elsewhere in a separate point. Representatives of the Future Search group will make a presentation to the Board at its June 14<sup>th</sup> meeting.

## **SUPERINTENDENT'S REPORT**

Dr. Zook stated that letters were mailed to each student's home containing their "Snapcodes" (*a unique password*) and directions for completing the districts new online registration process. Families will also be able to verify and update a student's information and pay for fees with a credit or debit card. A few hundred families have already used the online registration even though a glitch at the elementary level was discovered and has now been corrected. Families who do not have Internet access may use a kiosk computer at the District Office during our regular business hours. Three evenings have been set aside for the convenience of working parents. The District Office will be open May 13<sup>th</sup>, May 19<sup>th</sup> and May 25<sup>th</sup> until 7:30 p.m.

Dr. Zook thanked HEI and the registration team, consisting of Jim Batson, Alan Hahn, Lisa Gosen, Lynn Brandl, Cinde Klunder and Tanja Blaustein for their tremendous amount of work in getting this process up and running. We are receiving very positive feedback for this registration process.

## **DISCUSSION ITEMS Discussion/Review of NSBA Conference sessions**

The Board shared their focus on the NSBA (*National School Boards Association*) Conference they attended in Chicago this past April.

Tim Shanahan shared information from conference sessions on Regulatory Issues, Federal Funding and the ESEA (Elementary and Secondary Education) Act. Although the sessions did not reveal any updated information regarding federal funding or even federal standards at another session with speaker, Doug Reeves, was inspirational. Two General Sessions were also attended, with speakers Charlie Rose and Wynton Marsalis. Marseilles interweaved music in the session to show how music played a part in our history and culture.

Lisa Jay and Theresa Calabrese shared on health and wellness. One of the sessions showcased a school that got their community involved and collaborated with parents on how health and physical activity add benefits with educational classes. Choices in the nutrition environment combined with physical activity are all encompassing. A website, Getsweaty.com has free workout videos families can access together, making it a family experience. Theresa shared information on the benefits of breakfast and the "Grab n Go" breakfast, where students can actually eat in their first period classroom. Movement breaks throughout the day were also highlighted as well as Michelle Obama's campaign (letsmove.gov). The healthier US Challenge is a program where schools can pledge to be a part of that campaign.

Jeff Bard, Michelle Comitor and Jayson Tran shared information on 21<sup>st</sup> Century Skills, critical thinking skills, and effective written and verbal communication. Jeff stated that teaching and assessing these skills are just as important and districts, as Hawthorn is already doing, improve the staff development to teach 21<sup>st</sup> Century skills. First a student needs to master the fundamentals of the class, then the teacher can integrate work on the critical thinking skills. The skills are actually meshing the 3 R's (Reading, Writing and Arithmetic) with the 4 C's (Creativity, Critical Thinking, Communication and Collaboration), stated Michelle Comitor. It is a balance that needs to take place in the classroom. The 4 C's are always there, like an umbrella in the classroom. Technology was the same way. It is something that is incorporated and does become second nature to the students. It is all in the way the subject matter is delivered.

Jayson also attended a session called Grow Your Own and explained this is actually our own staff leaders inspiring and working with upcoming leaders. Dr. Zook stated that we have a leadership team and Hawthorn has, and is using, the trainer trainers' model that identify who are / will be our teacher leaders. Involving our teacher leaders into our TLC (*Teaching and Learning Coaches*) now results with most of our Administrative Team identified as trainers and coaches.

Theresa Calabrese stated another session attended was on “Sexting” and how eye opening it was to hear the amount of technology students have access to today, especially our elementary students. Students are generally unaware of any wrongdoing on their part; however, the consequences can be damaging. Education and safety on this topic is recommended for our parents, students and staff.

**COMMITTEE REPORTS** - None scheduled

**UNFINISHED BUSINESS** - None scheduled

**NEW BUSINESS** - None scheduled

**ANNOUNCEMENTS**

Lisa Jay attended last week’s SAP (*Student Assistance Program*) meeting and reported that our Resource Officer is now spending time in all schools instead of just Middle Schools. The Officer has instituted behavior contracts with students, which have had a positive impact on students.

OMNI Youth will hold a program for girls entering grades 9-12 on healthy bodies, minds and powerful voices. Other programs include, Wilderness Therapy for families with children ages 11 and up and School based services program, which encompasses responsibility building for youths ages 11 and up. Omni also has a program for Kids at Risk who can trade out some suspension time for community service, which ultimately would put the student back in the classroom sooner.

This year’s Snowflake will be held on Friday, November 5<sup>th</sup> and will be held at Middle School South. This program partners with Oak Grove School District.

**INFORMATIONAL ITEMS** - None scheduled

**ADJOURNMENT**

Tim Shanahan requested a motion to adjourn.

**Theresa Calabrese moved and Michelle Comitor seconded the motion to adjourn the Committee of the Whole Meeting.**

Voice Vote: 6 ayes; 0 nays. **Motion carried**

The Meeting adjourned at 8:14 p.m.

Respectfully Submitted,  
Gloria Bentzen

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Timothy Shanahan, President

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Lisa Jay, Secretary

Date Minutes Approved: \_\_\_\_\_