

**Minutes of the Committee of the Whole Meeting and the Business Meeting of the
Board of Education of Hawthorn Community Consolidated District Number 73, Lake County, Illinois
held in the Board Room at 841 West End Court, Vernon Hills, IL 60061 at
7:00 p.m. on 14th day of May 2018**

CALL TO ORDER

Sonali Patil called the Regular Business Meeting to order at 7:03 p.m. Those present recited the Pledge of Allegiance.

ROLL CALL

Wes Polen, Board Secretary, called the roll with the following Board of Education members answering present: Jayson Tran, Julie Simpson, Robin Cleek, Wes Polen, Matt Jacobs and Sonali Patil. Jeff Bard participated via conference call. Also present was Superintendent Nick Brown and Abe Singh, CSBO, Director of Finance and Business Operations.

PUBLIC COMMENT – No one from the public chose to comment.

PRESENTATIONS – None scheduled

RECOGNITION – David Yomtoob Hawthorn's Most Improved Student Awards

Sonali Patil welcomed Dr. Joe and Mrs. Yomtoob. On behalf of the Board of Education, Ms. Patil congratulated all of the recipients.

The Most Improved award is presented to a student in 2nd, 5th, and 8th grade in all buildings. All students at Hawthorn work hard to improve from year to year and students are asked to describe why they deserve Hawthorn's Most Improved Student Award. They reflect on how they have grown in the last 3 years of school and the areas of their life where they feel they have made great improvements. Dr. Joe and Mrs. Yomtoob were pleased to recognize the following students:

2nd Grade

Joseph Fricano – AS
Tony Lopez – DL
Elizabeth Servin – EN
Cristian Gonzalez – ES
Renz Sison – TL

5th Grade

David "Junior" Flores – AS
Diana Hernandez – DL
Trey Miller – EN
Daniel Nitz – ES
Layla Schumacher – TL

8th Grade

Candela Arregui – MSN
Arleth Arana – MSS

FINANCE

2018-2019 Paper Bid

Abe Singh reviewed the five bids that were submitted. It is recommended that the Board of Education approve Midland Paper to provide the years supply of paper for our district at a total cost of \$56,583.60. This is for 2,440 cases of 8 ½" x 11" virgin white 20# paper at \$23.10 per case. As small amount of paper goes to Oak Grove School District. Mr. Singh is looking into papercut software to minimize paper usage. This will be an action item later in the meeting.

2018-2019 Prevailing Wage

As per state law, the Board of Education must adopt a Prevailing Wage resolution and have the resolution appear in the local newspaper as legal notice. Mr. Singh reported that this is routine in nature and recommends that the Board of Education comply with the act. This will be an action item later in the meeting.

Resolution for transfer of funds to Working Capital Fund

This request is for procedural accounting purposes. As expenses are incurred funds would be transferred to keep balances in the positive not negative. This includes summer projects for 2016-2017 including the offset negative

balance. The resolution allows for transfers up to the specified dollar amount until 2020. The Board did not have additional questions. This will be an action item later in the meeting.

HUMAN RESOURCES – None scheduled

POLICY – None scheduled

SEDOL – None scheduled

TRANSPORTATION – None scheduled

PRESIDENT'S REPORT – Sonali Patil

SUPERINTENDENT'S REPORT – Middle School Dual Language Expansion

The Middle School Dual Language program expansion was approved by the Board last year. The district has hired 2 new Spanish social studies/ELL teachers. No science teachers have been hired to meet the needs of the district. The Board will need to decide in 2 years if they want the program to go through 8th grade. Wes Polen asked if the school day was to be 50% in Spanish? Mr. Brown would like to have that, but the district has not been able to hire a qualified science teacher. Robin Cleek asked how many more hours a day are the students receiving Spanish instruction than they normally would have? Mr. Brown was not sure but noted that the students will be receiving Spanish literacy and social studies.

UNFINISHED BUSINESS – None scheduled

DISCUSSION ITEMS:

Kindergarten Building Construction Bids update

Sonali Patil reviewed the kindergarten building construction bid and noted that bids came in higher than expected. Tom McGrath, Lamp Inc., requested time to do a value engineering review to see if they could make the numbers more favorable. Mr. McGrath provided a letter and list of potential cost reduction items that would make a minimal impact to the teaching environment. Each item on the list has a tradeoff. Mr. McGrath noted that contingences were still included and if the site work is required additional drastic cuts would need to be made. Board members went through the list of items presented. The access road off of Phillips Road was a topic of discussion. Mr. Brown has tried twice to have a conversation with the Village about the road. The Village of Vernin Hills would like to have another meeting with the Victory Centre. A question was asked about accessing the kindergarten building via the Sullivan Center. It was noted that the Village would prefer the district not to use this option. Exterior changes to the building would not require Village approval, however, the Park District has asked that there be a visual blending of the two buildings. Bids are good for 90 days; the district has about 60 days remaining to review further.

Board Agenda Software Systems

Superintendent Brown would recommend that the School Board use BoardDocs to manage board packets. This system is more robust that the district could grow into. BoardDocs offers two platforms the LT and Pro. BoardDocs LT is for smaller organizations that want a reliable paperless agenda service at a very affordable cost, or for larger ones seeking a powerful entry-level solution. Cost for the LT system is \$4,000 per year. BoardDocs Pro adds advanced policy, library, meeting, voting, and audio/visual capabilities. Cost for the Pro system is \$12,000 per year. A \$1,000 contract fee is required with either system. Board members would like to see a presentation from BoardDocs. Robin Cleek and Julie Simpson would like to use a different platform without spending money such as Google Docs.

Survey Report

Jason Lembke and Bonnie Sanborn of the DLR Group presented results from the community survey. 770 responses were received, of which 637 were completed. This is a good completion rate (start/finish) of 83%. The community was asked to rate the importance of 10 priorities; a weighted average score was calculated for each one to derive a

rank order. The rank order based on this survey is: Equity in Spaces, Low First-Time Cost, Extra-Curricular Spaces, Building Shifts, Low Life Cycle Cost, Outdoor Play/Green Space, Higher-Density Campus, Solving Traffic Issues and Preserving Enrollment Boundaries. Respondents were asked to rank certain plan elements independently of the overall priorities. Dedicated STEAM Space and Maintaining Program Access trended relatively high support. Adaptive Reuse vs. New Elementary school trended as either were suitable. Library renovations/modifications trended neutral. Respondents were asked about 7 different plan options. No option received statistically significant support or lack of support. On April 30th, the Board of Education reviewed and discussed several options from the community. DLR Group was asked to review each option. Options are: New 5-8 Middle School, New 7-8 Middle School, New Elementary South and New Dual Language + Pre-K. Pre-K was added into all options. Spaces and additions/renovations to meet the district needs were discussed and include classrooms, Student Support Services, Art, Music, PE, Cafeteria space, Dedicated STEM space and renovated/modernized library spaces. Mr. Lembke provided cost estimates for each option: New 5-8 Middle School \$141,500,000 (conventional) or \$125,300,000 (adaptive reuse); New 7-8 Middle School \$125,300,00 (conventional) or \$112,400,000 (adaptive reuse); New Elementary South \$110,500,000 (conventional) or \$101,900,000 (adaptive reuse); and New Dual Language + Pre-K \$107,500,000 (conventional) or \$100,400,000 (adaptive reuse). School Board members held a discussion on the various plans and the previous referendum. The information provide will be reviewed in greater detail at the next community engagement meeting on May 21st at Middle School South.

Village Trustee letter

Sonali Patil discussed the possibility of a Board supported letter to the Village Trustees asking for monies in the form of an entertainment tax or money from the TIF district. A draft letter was provided. Julie Simpson expressed concern about asking for an entertainment tax because the Village has already contemplated this. Mrs. Simpson doesn't think that this is an option but suggested that the Board present the letter in person. Other board members agreed. Jeff Bard suggested that the School Board request to be added to the Village agenda at an upcoming meeting. Ms. Patil asked board members to provide edits to the letter to either her or Mr. Singh.

ADJOURNMENT – Sonali Patil adjourned the Committee of the Whole meeting at 8:52 p.m.

REGULAR BUSINESS MEETING

CALL TO ORDER – Sonali Patil called the Regular Business Meeting to order at 8:52 p.m.

PUBLIC COMMENT – No one chose to comment.

CONSENT AGENDA:

- 5/14.111 Board meeting minutes 4/23/18
 - 5/14.112 Special Board meeting minutes 4/30/18
 - 5/14.113 Closed Session minutes 5/4/18
 - 5/14.114 Closed Session minutes 5/7/18
 - 5/14.115 AMEX - April
 - 5/14.116 Expenditure Report - May
 - 5/14.117 Kindergarten Project Cost Log
 - 5/14.118 2018-2019 Prevailing Wage
 - 5/14.119 School Treasurer Appointment
 - 5/14.120 Personnel: A-K
- Resignation:
- A. Lisa Anderson – Psychologist, DO
 - B. Natalia Borkowska Lecaroz – ELL/Bilingual Resource teacher, EN
 - C. Jennifer Bautista – 4th grade teacher, DL
- New Hires:
- D. Kathleen LePage – Speech Pathologist, EN
 - E. Amber Greiter – Speech Pathologist, AS

- F. Emily Aubrey – music teacher, EN
 - G. Rocio Robledo-Zak – Dual Language social studies/ELL teacher, EN
 - H. Marykate Purcell – LBS1, MN
- Leave of Absence:
- I. Amanda Bourn – Consumer Technology teacher, MSS
 - J. Michelle Hill – 7th grade social studies teacher, MSS
- ESP: K.

RECOMMENDED MOTION: Robin Cleek moved that the Board of Education approve the amended Consent Agenda as presented. Julie Simpson seconded the motion.

Roll Call Vote: Jayson Tran, Julie Simpson, Jeff Bard, Robin Cleek, Wes Polen, Matt Jacobs and Sonali Patil vote aye.

Motion carried: 7 ayes; 0 nay

ACTION ITEMS:

5/14.121 2018-2019 Paper Bid

RECOMMENDED MOTION: Julie Simpson moved that the Board of Education approve Midland Paper to provide the years supply of paper for our district at a total cost of \$56,583.60. This is for 2,440 cases of 8-1/2" x 11" virgin white paper at \$23.19 per case. Robin Cleek seconded the motion.

Roll Call Vote: Jayson Tran, Julie Simpson, Jeff Bard, Robin Cleek, Wes Polen, Matt Jacobs and Sonali Patil vote aye.

Motion carried: 7 ayes; 0 nay

5/14.122 Resolution for transfer of funds to Working Capital Fund

RECOMMENDED MOTION: Robin Cleek moved that the Board of Education approve the Resolution for transfer of funds to the Working Capital Fund as presented. Wes Polen seconded the motion.

Roll Call Vote: Jayson Tran, Julie Simpson, Jeff Bard, Robin Cleek, Wes Polen, Matt Jacobs and Sonali Patil vote aye.

Motion carried: 7 ayes; 0 nay

PRESIDENT'S REPORT

Sonali Patil asked for volunteer speakers at the 8th Grade Promotion ceremony on May 29th. Julie Simpson volunteered to speak at the Middle School South ceremony. Robin Cleek will speak at the Middle School North ceremony. Please let Wendy know if you are available to attend the Awards Ceremony at 10:00 a.m. on May 29th. Wes Polen will attend the Middle South program. The next community engagement meeting will be held on May 21st at 7:00 p.m. in the gym at Middle School South. The last meeting is May 30th at Townline Elementary.

SUPERINTENDENT'S REPORT

Congratulations to the Middle School North Track & Field State qualifiers who will compete this weekend! Institute Day is May 25th, no school for all students. On May 29th Middle School North and Middle School South will hold the 8th Grade Award Ceremony at 10:00 a.m. in the respective gyms. 8th Grade Promotion will be held on May 29th at Vernon Hills High School. Middle School South is at 6:00 p.m. and Middle School North is at 8:00 p.m. The last day of attendance for students in grades K-7 is June 4th.

COMMITTEE REPORT – None scheduled

GOENERAL INFORMATION:

1. Hawthorn in the News

PUBLIC ANNOUNCEMENT - None scheduled

TOPICS FOR FUTURE DISCUSSION:

1. Robin Cleek would like to discuss Let's Talk and the ability to respond to anonymous submissions. Did the board ever decide if this option was going to be activated? Sonali Patil added that the option had not been reviewed and could be discussed during the summer.

Sonali Patil called a short recess at 9:00 p.m.

The Business Meeting resumed at 9:08 p.m.

ADJOURNMENT: Sonali Patil asked for a motion to adjourn to Closed Session. Julie Simpson made a motion to adjourn to Closed Session for the purpose of:

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or Legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal Counsel for the District to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057

Collective negotiating matters between the district and its employees or their representatives, or deliberations concerning salary schedules for one or more classes or employees. 5 ILCS 120/2(c)(2).

Robin Cleek seconded the motion.

Roll Call Vote: Jayson Tran, Julie Simpson, Jeff Bard, Robin Cleek, Wes Polen, Matt Jacobs and Sonali Patil vote aye.

Motion carried: 7 ayes; 0 nay

The Board of Education moved to Closed Session at 9:08 p.m.

Julie Simpson moved that the Board of Education adjourn the Regular Business Meeting. Matt Jacobs seconded.

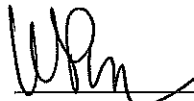
The Regular Business Meeting adjourned at 9:57 p.m.

Respectfully submitted,

Wendy Peterson



Sonali Patil, President



Wes Polen, Secretary

Date Minutes Approved: June 11, 18