

**Minutes of the Committee of the Whole Meeting and the Business Meeting of the
Board of Education of Hawthorn Community Consolidated District Number 73, Lake County, Illinois
conducted remotely per Executive Order 2020-07 in response to COVID-19.**

7:00 p.m. on the 13th day of August, 2020

CALL TO ORDER

President Robin Cleek called the Committee of the Whole Meeting to order at 7:00p.m.

ROLL CALL

Board Secretary George Fievet called attendance, the following members attended remotely, Joel Finfer, George Fievet, Victoria Helander-Heiser, Sonali Patil, Wesley Polen, Matt Jacobs and Robin Cleek. Also attending remotely were Asst. Supt. of Business & Finance LeeAnn Taylor, Asst. Supt. of Teaching, Learning & Innovation Allison Stein, Director of Assessment & Language Dr. Art Abrego & Director of Student Services Renee Ullberg. Superintendent Dr. Pete Hannigan was present at the District Office.

PUBLIC COMMENT – The following individuals emailed a public comment to be read into the record:

Mike Murphy
Olga Obolonskaya
Nadiya Zarivna
Anzhelika Lashko

PRESENTATIONS –

Elementary South Renovation Update: Ted Haug from Legat explained updates to the project during his presentation. They are bringing in nature where possible, the main lobby will be opened up some in order to extend LRC activity into it. The art room is a taller space opening into the courtroom with exposed structures. They will be working with a colorful palette in this school. Alternate plans were discussed that may be realized depending on cost of bids received. They are about one month ahead of schedule and the plan is to go out to bid mid-December in order to optimize on favorable labor costs. There will be several mechanical updates to the building and that cost will be the determining factor as to whether or not we will be able to realize the alternate plans.

Remote Learning Plan: The Central Administration team presented an update to the district's remote learning plan, which included authentic engagement, focusing on the needs of the whole child, prioritizing safety, maintaining flexibility, and promoting collective responsibility. At this time the district has not committed to a date to return to in-person learning. ELL and our youngest learners will be prioritized when we can return. ISBE guidance requires at least 5 hours of instruction per school day. Synchronous learning is live, real time learning between students and their instructors. Early childhood education and preschool will focus on social, emotional wellness; music and art will be addressed on a weekly level. All students have 40 minutes allocated for lunch, all of the lunch periods are within an hour of each other. A survey will be sent out to ensure that the condition of students hotspots and devices are in good working order. Breakfast and lunch will still be available to families who request it. Supply lists have been posted to our website. On August 25th class schedules will be shared with families and curbside supply pickup schedules are forthcoming. During the first week, focus will be on building relationships. For more information, please see the Return to Learning presentation available on our website at: <https://www.hawthorn73.org/>.

DISCUSSION ITEMS –

Policy, PRESS Issue 103: Vice President Wesley Polen indicated that the policy subcommittee met on August 5th to review Issues 103 & 104. Issue 103 has 10 policy updates, some were minor style changes, four policies were reviewed in more detail. 6:280 Grading and Promotion; 7:70 Attendance and Truancy; 8:10 Connection with the Community; 8:30 Visitors to and Conduct on School Property. Issue 103 is scheduled for approval at the next regular board meeting. Issue 104 has 5 policy updates and Exhibit 2:220-E9 is being reviewed by legal. The policy subcommittee is scheduled to meet again on September 9, 2020.

SUPERINTENDENT'S REPORT – Dr. Hannigan reported that Summer Scholars and Hawthorn Enrichment Institute had 219 students participate. The HEI included a book club, thank you to Hawthorn Staff for keeping students

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engaged. The ribbon cutting for the Hawthorn School for Young Learners is scheduled for August 24th; due to the pandemic it is limited to a group of 50. Human Resources is completing their onboarding of new teachers, the new teacher orientation is scheduled for next week. The following week a full week of planning and teacher institute days will be held for all education staff. We are currently working with Park District for parent paid child care at reduced costs so that we can assist the community with child care and we are exploring other options. Currently grades 1-5 are scheduled at Townline and Kindergarten is scheduled at the Young Learners school. The deadline for registration in the PALS program closes on Monday.

BOARD REPORTS:

PRESIDENT'S REPORT – President Robin Cleek thanked the Park District for helping to arrange supervision for our youngest learners. Board of Education peer review will be on September 17 at 6pm; Laura Martinez from the IASB will survey the School Board.

ED-RED – Vickey Helander-Heiser stated that ED-RED has stayed busy during the summer months. An equity task force is being developed, she has been asked to be on that board, a district survey will be distributed regarding equity issues. One of the items that they will be looking at is recruiting and hiring teachers of color. Lastly, ED-RED has been asked to testify again for the state's tax force.

SEDOL – Matt Jacobs confirmed that the next SEDOL meeting will be on August 26th, so his next report will be at the September 10th School Board meeting.

ADJOURNMENT – Joel Finfer *made a motion to adjourn the Committee of the Whole meeting, seconded by Wesley Polen; C/oW meeting adjourned at 8:28 p.m. All in favor.*

REGULAR BUSINESS MEETING

CALL TO ORDER – Robin Cleek called the Regular Business Meeting to order at 8:28 p.m.

ROLL CALL – George Fievet, called attendance with the following Board of Education members attending remotely: Joel Finfer, Sonali Patil, Wesley Polen, Matt Jacobs, George Fievet, Victoria Helander-Heiser and Robin Cleek. Also attending remotely were Asst. Supt. of Business & Finance LeeAnn Taylor, Asst. Supt. of Teaching, Learning & Innovation Allison Stein, Director of Assessment & Language Dr. Art Abrego & Director of Student Services Renee Ullberg. Superintendent Dr. Pete Hannigan was present at the District Office.

PUBLIC COMMENT – No additional public comment was emailed in during the business meeting.

TENTATIVE BUDGET HEARING - Asst. Supt. of Business & Finance LeeAnn Taylor conducted the hearing. On June 18th Abe Singh presented the budget; the budget is a spending plan for the district. Ms. Taylor is currently reviewing all items of the budget, after review it will be presented in September. When the tentative budget was completed, remote learning was not planned for and thus there are now several variables which must now be addressed as well as they may be determined. No questions were asked from the public on the budget hearing.

SITE & FACILITIES SUBCOMMITTEE - Board members Dr. Sonali Patil and Mr. Joel Finfer were joined by construction consultant John Lutsch, Kurt Kumpel, Tom McGrath and Greg from LAMP, Monique Taylor from Legat and Erin Burg from DLR. The contracts were reviewed to check additional figures. Once that has been completed, additional information will be brought to the board with their recommendation. In regards to Elementary South, a detailed presentation was received explaining why certain items and finishes were determined. At Middle School North the inside work is all completed, outside work is being done, they can move into the finished areas when ready. The

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current remote environment allows for the parking lot to be utilized more extensively for staging. At Young Learners the final inspection is scheduled for August 17th, it was awaiting the elevator inspection which has just been completed.

CONSENT AGENDA:

- 10.1 Board Meeting Minutes, 6/18/20
- 10.2 Special Meeting Minutes, 7/20/20
- 10.3 Special Meeting Minutes, 7/28/20
- 10.4 Closed Meeting Minutes, 6/18/20
- 10.5 Closed Meeting Minutes, 7/20/20
- 10.6 Expenditure Report, July 2020
- 10.7 Expenditure Report, August 2020
- 10.8 AM EX Report, June 2020
- 10.9 AM EX Report, July 2020
- 10.10 Kindergarten Center Project Cost Log, July/ August 2020
- 10.11 Treasurer's Report, May 2020
- 10.12 Personnel Report

New Hires: Mia Carris Foreign Language/Spanish MS; Taylor Chioros Music ES; Sarah Eckman 6th DL SS / ELL MSN; Amy Flanagan 6th Grade Math MS; Rachel Johnson 3rd Grade EN; Almass Khan ESL ES; Katelynd King 5th Grade ES; Brittany Langton Social Worker ES; Natasha Morales 3rd Grade DL; Terry Nelson PE/Health AE; Tatum Regez LBS1 TL; Katelyn Sommers LBS1 ES; Robyn Strauss hh MN; Kyle Stern PE/Health MS; Erin VanDemerkt LBS1 AE; Gabrielle Wilke LBS1 TL; Christina Lapi School Nurse MN; Jennifer Waterloo School Nurse ES.

Retirement: Dr. Jill Martin, Principal, YL, 6/30/2024; Marie Deutschman Technology Facilitator DO 1/4/2021; Cathy Byrne Instructional Assistant MS 6/30/2022; Patricia Nichols Instructional Assistant MS 7/14/2020; Lisa Wilgus 8th Grade Math MS 6/30/2024.

Resignations: Charity Trowbridge Coordinator of Student Services; Erica Swinney 3rd Grade EN; Angelica Valezquez 4th Grade DL; Rebecca Watters 6th Grade Science MN; George Pierce Bookkeeper DO; Janice Voller Lunch/Recess Supervisor EN; Melissa Balen Instructional Assistant MS; Brooke Beltz-White School Nurse MN; Jennifer Feldman School Nurse ES.

Leave of Absence: Mary Hehr SpEd Teacher EN August 2020; Shauna Krysa Art ES December 2020; Emilia Pennino OT DO September 2020; Jennifer Powers 4th Grade TL November 2020; Erin Schneider Kindergarten HSYL December 2020; Richard Sloma PE EN September 2020; Brittany Walsh Math MS October 2020; Carrie Young ELL EN September 2020.

Change of Status: Irma Almanza Office Clerk DL.

The Expenditure Report for August 2020 was pulled so that Vickey Helander-Heiser could abstain.

RECOMMENDED MOTION: Joel Finfer moved that the Board of Education approve the **Consent Agenda**, George Fievet seconded the motion.

Roll Call Vote: Wesley Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet, Victoria Helander-Heiser and Matt Jacobs.

Motion carried: 7 ayes; 0 nays

Expenditure Report for August 2020

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RECOMMENDED MOTION: Joel Finfer moved that the Board of Education approve the **Expenditure Report for August 2020**, Wesley Polen seconded the motion.

Roll Call Vote: Wesley Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet and Matt Jacobs.

Motion carried: 6 ayes; 0 nays, 1 abstain

Asst. Supt. of Business & Finance LeeAnn Taylor explained that the transportation contract amendment is reflective of 82% of our transportation contract (through April 30th), and then after we paid 39% of the contract. Currently we are communicating with Districts 70 & 128 with what the contract will look like because we will not need buses for most things. You will see an amended contract when it has been determined. Regarding the intergovernmental agreement COVID relief fund from Lake County we are putting together a packet to delineate where the additional funds will be allocated, thank you to Dr. Abrego for his assistance with this. The approval performance guarantee for Middle North is part of past practice, it states that if we do not complete the project, it will be completed up to a certain level of expectation. Fifth Third has given us a letter of credit for this project.

ACTION ITEMS:

11.1 Transportation Contract Amendment for FY20

MOTION: Sonali Patil moved that the Board of Education approve the Transportation Contract Amendment for FY20; Wesley Polen seconded the motion.

Roll Call Vote: Wesley Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet, Victoria Helander-Heiser and Matt Jacobs.

Motion carried: 7 ayes; 0 nays

11.2 Approval of Intergovernmental agreement with Lake County for the COVID relief fund

MOTION: Matt Jacobs moved that the Board of Education approve the Intergovernmental agreement with Lake County for the COVID relief fund; George Fievet seconded the motion.

Roll Call Vote: Wesley Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet, Victoria Helander-Heiser and Matt Jacobs.

Motion carried: 7 ayes; 0 nays

11.3 Approval of Performance Guarantee for the Middle North Project

MOTION: Sonali Patil moved that the Board of Education approve the Performance Guarantee for the Middle North Project; Wesley Polen seconded the motion.

Roll Call Vote: Wesley Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet, Victoria Helander-Heiser and Matt Jacobs.

Motion carried: 7 ayes; 0 nays

GENERAL INFORMATION:

1. Enrollment
2. FOIA log, Dr. Hannigan reported that there were 4 FOIA requests that were responded to as identified in Section 12.1 of the Board agenda.

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3. Board Email Log
4. Media Clips

TOPICS FOR FUTURE DISCUSSION: No future discussion topics mentioned at this time.

ADJOURN TO CLOSED – Pursuant to 5 ILCS Robin Cleek *made a motion to adjourn to CLOSED SESSION for the purposes of*: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor, or a volunteer of the District or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1), amended by P.A. 101-459.

AND

The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).

AND

Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).; *seconded by George Fievet, meeting adjourned to closed session at 8:45 p.m.* All in favor.

With no further business to discuss the open meeting was adjourned immediately following adjournment of the closed session at 11:06 p.m.

Respectfully submitted,
Bobbi Elftmann

Robin Cleek, President

George Fievet, Secretary

Date Minutes Approved: _____