

**Minutes of the Committee of the Whole Meeting and the Business Meeting of the
Board of Education of Hawthorn Community Consolidated District Number 73, Lake County, Illinois
held in the Board Room at 841 West End Court, Vernon Hills, IL 60061 at**

7:00 p.m. on 16th day of January, 2020

CALL TO ORDER

President Robin Cleek called the Committee of the Whole Meeting to order at 7:00 p.m. Those present recited the Pledge of Allegiance.

ROLL CALL

Attendance already taken in preceding closed session; Sonali Patil absent. Also present were Superintendent Dr. Pete Hannigan and Abe Singh, CSBO, Director of Finance and Business Operations.

PUBLIC COMMENT – Michael Shenk addressed the School Board to remind everyone that the Key to 73 is now accepting applications for grant funds. The foundation just received \$5,000 from Rustoleum Corporation. This is a reminder to teachers to get their grant applications into key to 73 foundation, it closes on March 1st. Thank you.

RECOGNITION – None at this time.

ANNOUNCEMENTS – None

PRESENTATIONS – None scheduled.

DISCUSSION ITEMS –

SUPERINTENDENT'S REPORT – Dr. Hannigan reported that at today's Early Release Professional Development session, we started the day with Dr. Dennis King and the strategic process and then went onto guided coalition, diving deeper into PLC's. Spent an hour with them and Dr. King presentation on collaboration at Middle South. Thank you to Dr. Maturo and her staff for coordinating this event. The outline for the district's strategic plan was shared with the School Board. The upcoming early release days will include times for strategic planning as well, "achievement for all". During the first session, we will be evaluating what our current mission statement should look like; during the next session we want to finalize that and work on our vision and commitment. Administrators, parents, community members, school board members and teachers are invited to be part of the strategic planning team. We are currently working on branding and rebooting Hawthorn and are working with a consultant; there are three strategic planning sessions scheduled, one more may be added to finalize details. Dr. Jill Martin will be moving to the Hawthorn School for Young Learners! We couldn't find a better person to open a new building, we are very excited about it and are working on the process and all that it entails. The Elementary South Principal position has been posted; we are hoping to have the final selection determined for the Feb. 27th School Board meeting. Lastly, the school calendar for 2020/2021 has been reviewed by administrators and staff members, after a couple of requested adjustments were made it will be presented to the School Board at the Feb. 13th meeting and ready for approval on Feb. 27th.

BOARD REPORTS:

PRESIDENT'S REPORT – President Robin Cleek announced that the Village officials meeting was last night. As of last night there is not anything formalized with Centennial for the mall space. The 2020 census committee is looking for volunteers to help get the word out about the upcoming census, for more information, please contact the Vernon Hills Village Hall. If School Board members are planning on attending the Lake Division dinner, please inform Bobbi. Lastly, the annual Youth Art Show will be held on March 12th at Aspen library.

ED-RED – Vickey Helander-Heiser handed out a summary of what ED-RED has been doing so far this year. Sara Hartwick has shared a summary of what is underway. One of the topics is funding in schools and the mandate issue around 7:11 are being discussed in meetings. Vickey wanted to point out in the summary, the ED-RED dinner will be on 1/27 - the more people in attendance, the better, Mr. Cullerton will be presenting, he will be leaving this position in the state government but has a lot of information to share. Also, there is an ED-RED website of which district 73 is a member, there is a lot of information available on their website.

SEDOL – No SEDOL report at this time.

ADJOURNMENT – George Fievet *made a motion to adjourn the Committee of the Whole meeting, seconded by Joel Finfer; C/oW meeting adjourned at 7:13 p.m. 6 ayes, 0 nays, 1 absent.*

REGULAR BUSINESS MEETING

CALL TO ORDER – Robin Cleek called the Regular Business Meeting to order at 7:13 p.m.

ROLL CALL – George Fievet, called attendance with the following Board of Education members present: Joel Finfer, Victoria Helander-Heiser, Wesley Polen, Matt Jacobs, George Fievet and Robin Cleek. Also present were Superintendent Dr. Pete Hannigan and Abe Singh, CSBO, Director of Finance and Business Operations. Sonali Patil is absent.

PUBLIC COMMENT – No one chose to comment.

DISCUSSION ITEMS:

Working Capital Plan: CSBO Abe Singh discussed the upcoming action items: Revision of the 3-year working capital plan, it has been revised to include flooring, doors, windows and other components; and to re-prioritize the list. Ted Haug will review this.

Handout and discussion from Ted Haug at Legat: Mr. Haug explained what is needed to maintain good condition in the buildings. Maintenance is recommended rather than waiting for more costly, larger replacements. A board question asked if it includes the layout of the offices, no, the current plan does not.

This plan includes paving projects at ES & AS: These repairs have been broken into two sections based on condition. Some are in dire need of being repaired. If able, all can be done at once; depending on the bid cost - this proposal is for \$640,000. It may be good to do projects at Middle South as well; this may afford an opportunity to save due to the larger scale of work. Once the bids come in the district can determine which projects to complete this year. We do expect the pavement at Elementary South and the back lot of Aspen Elementary to be repaired this year.

Abe Singh: An action item tonight is the Resolution for emergency expenditure to replace the boiler at Aspen. Three contractors bid; it was determined that we are going with Oakbrook mechanical.

Next discussion item is the 2020/2021 student fees - It is recommended not to increase with the exception of lunch fees, they are currently at \$3, there will be an increase of 10 cents. This will be an action item next School Board meeting.

SUPERINTENDENT COMMENTS – Dr. Hannigan announced that Ms. LeeAnn Taylor has been hired as the incoming CSBO, the position was posted on November 11th; we had 23 applicants, from those two panels interviewed, scored, ranked, and from there the list was down to two finalists, who interviewed with Dr. Hannigan, Adam Palmer and Allison Stein. Welcome LeeAnn!

CONSENT AGENDA:

Board Meeting minutes, 12/19/19
Closed Session minutes, 12/19/19
Treasurer's Report, September 2019
Treasurer's Report, October 2019
Treasurer's Report, November 2019
Personnel Report: Please see the Board Docs packet for the detailed report
1 New Hires
1 Change of Position
1 Resignations
1 Retirement
1 FMLA Leave of Absence
1 Unpaid Leave of Absence

RECOMMENDED MOTION: Joel Finfer moved that the Board of Education approve the consent agenda as presented, Wesley Polen seconded the motion. Roll call vote, **6 ayes, 0 nays, 1 absent.**

Motion carried

Congratulations to Ms. Taylor, welcome!

LeeAnn made opening comments; she thanked the School Board and administration. She is excited to get the opportunity to work at our district at such an exciting time with construction at numerous buildings and the strategic planning underway.

ACTION ITEMS:

Architectural Engineering services with Legat for 2020-2021 paving repairs.

RECOMMENDED MOTION: Joel Finfer moved that the Board of Education approve the Architectural Engineering services with Legat for 2020-2021 paving repairs; George Fievet seconded the motion.

Roll Call Vote: Robin Cleek, Wesley Polen, Victoria Helander-Heiser, Joel Finfer, George Fievet, and Matt Jacobs.

Motion carried: 6 ayes, 0 nays, 1 absent.

Approval of emergency resolution for boiler replacement at Aspen Elementary.

RECOMMENDED MOTION: Joel Finfer moved that the Board of Education approve the Emergency Resolution for Boiler replacement at Aspen Elementary; Wesley Polen seconded the motion.

Roll Call Vote: Robin Cleek, Wesley Polen, Victoria Helander-Heiser, Joel Finfer, George Fievet, and Matt Jacobs.

Motion carried: 6 ayes, 0 nays, 1 absent.

PRESS Issue #102 (excluding policy 7:270)

RECOMMENDED MOTION: George Fievet moved that the Board of Education approve the Architectural Engineering services with Legat for 2020-2021 paving repairs; Joel Finfer seconded the motion.

Roll Call Vote: Robin Cleek, Wesley Polen, Victoria Helander-Heiser, Joel Finfer, George Fievet, and Matt Jacobs.

Motion carried: 6 ayes, 0 nays, 1 absent.

GENERAL INFORMATION:

1. Enrollment
2. FOIA log, Dr. Hannigan reported that we had 1 FOIA request this month.
3. Board email log
4. Media clips

TOPICS FOR FUTURE DISCUSSION: April 9th meeting, there is a consensus to change the meeting due to Passover. Additional dates in April will be reviewed to determine if another School Board meeting dates will be selected.

ADJOURNMENT – Robin Cleek *made a motion to adjourn the meeting back to closed session, seconded by Wesley Polen; meeting adjourned (back to closed session) at 7:29 p.m. 6 ayes, 0 nays, 1 absent.*

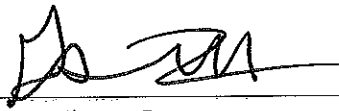
10 MINUTE RECESS BEFORE CLOSED SESSION

Reconvened to Open Meeting 8:02 pm. With no further business to discuss, the open meeting adjourned also at 8:02 pm.

Respectfully submitted,
Bobbi Elftmann



Robin Cleek, President



George Fievet, Secretary

Date Minutes Approved: 2/13/2020