

**Minutes of the Regular Business Meeting of the
Board of Education of Hawthorn Community Consolidated District Number 73, Lake County, Illinois held in the Board
Room at 841 West End Court, Vernon Hills, IL 60061
at 7:00 p.m. on the 25th day of September 2017**

CALL TO ORDER

Sonali Patil called the Regular Business Meeting to order at 7:00 p.m. Those present recited the Pledge of Allegiance.

ROLL CALL

Wes Polen called the roll with the following members of the Board of Education answering present: Jayson Tran, Julie Simpson, Jeff Bard, Robin Cleek, Wes Polen, Matt Jacobs and Sonali Patil. Also present was Superintendent Nick Brown and Abe Singh, CSBO, Director of Finance and Business Operations.

PUBLIC COMMENT PERIOD – No one from the public chose to comment.

STAFF RECOGNITION – None scheduled

PRESENTATIONS – Townline Science Olympiad by Dr. Victoria Kieffer, Principal of Townline Elementary
Dr. Kieffer introduced Mr. Sam Smart, 5th grade teacher and co-coordinator and coach for the Science Olympiad. A video about the different events was shown and then students joined the presentation to talk about their experiences. Townline students shared information about their projects, awards and experiences. The children cited making new friends, creativity and teamwork as key aspects to their achievements. They also thanked Dr. Kieffer, Mr. Smart and all of the volunteers for helping to make the Science Olympiad a great success. Middle School South will be hosting the Science Olympiad on February 3, 2018 and interested volunteers should contact Dr. Kieffer.

CONSENT AGENDA

- 9/25.26 Board Minutes 9/11/17
- 9/25.27 AMEX August
- 9/25.28 Expenditure Report - September
- 9/25.29 Personnel: A-D
Leave of Absence:
 - A. Connie Faith – 1st grade teacher, ES
 - B. Megan Copeland – Nurse, DL
 - C. Estee Edelman – 2nd grade teacher, ENESP: D

RECOMMENDED MOTION: Robin Cleek moved that the Board of Education approve the Consent Agenda as presented. Matt Jacobs seconded the motion.

Roll Call Vote: Jayson Tran, Julie Simpson, Jeff Bard, Robin Cleek, Wes Polen, Matt Jacobs and Sonali Patil voted aye.

Motion Carried: 7 ayes; 0 nay

DISCUSSION ITEMS

Educational Facilities Master Plan (EFMP) Survey Results presentation

Robin Cleek and Sonali Patil provided a PowerPoint outlining data gathered from the Educational Facilities Master Plan (EFMP) survey. Background to the EFMP was provided. The process began in January 2016 when an RFQ was put out to secure an architect. Seventeen bids were received and the DLR Group was selected to become the architect of record. The EFMP is a 10-year facilities master plan based on current and future needs of the district. A referendum question was placed on the April 2017 ballot. The referendum was defeated by a 60-40 vote. A survey was created to help understand and define what the community wants and what they would support. Approximately 537 people took the survey. A review of responses based on survey questions was presented. The Board will need to come to a consensus on how to address the community responses and in what format the information will be provided. Questions have been collated by category and fourteen main topics have been

identified. A special meeting, FAQ sheet or a videotape of board members answering questions was suggested. The Board decided to address the first seven categories at the October 9th board meeting and the remainder at the October 23rd meeting.

Kindergarten Center Update

Mr. Brown provided an update. The Design Team has two meetings scheduled prior to the design presentation to the School Board on October 9th. The teachers on the team are very excited about the design and believe the design will provide future flexibility. A virtual tour will be presented. Wetland credits are available. Sonali Patil asked what the dollar amount is for the wetland credit? Mr. Brown said approximately \$110,00 had been allocated and at present the cost to purchase wetland credits is approximately \$105,000. The dollar amount could be less depending upon the credit required. Matt Jacobs asked if discussion has been had with the Park District for an exchange of credit since they are in the process of redoing the Seavey drainage ditch? Mr. Brown will investigate. Sonali Patil asked when the district would make a design presentation to the Village of Vernon Hills and the Park District? On October 10th a presentation will be made to the Park District and a presentation date to the Village is being secured. Mrs. Patil asked if an invitation should be sent out to representatives from the library district and anyone else? Mr. Brown said possibly the ROE. The fire department would be a separate discussion. Jayson Tran suggested Aaron Lawlor.

Transportation Renewal

A meeting will be held on October 5th between Lakeside, Hawthorn 73, Libertyville School District 70 and District 128 to discuss the transportation contract renewal. Mr. Singh intends to bring a recommendation for renewal to the Board at the October 23rd Board of Education meeting. Mr. Singh reported the average age of the fleet is 8.5 to 9 years old. Under the current contract maximum age for a bus is 10 years old. Drivers provide a background check when hired and must maintain their CDL. Personnel issues with First Student have been discussed and a change within middle management has occurred. To date charters have been going well. Robin Cleek asked how the year has started with Lakeside? Mr. Singh indicated that he has a sense that the year is off to a better start than last year but there have been a few bumps along the way. Mr. Brown added that a key change is the manager is no longer driving and procedural changes have been implemented. Jeff Bard asked if there will be a discussion on start time flexibility? Mr. Singh said that would be addressed at the meeting. Sonali Patil asked Board members to email Mr. Singh with additional questions prior to October 5th.

Dual Language staff expansion

The Board of Education approved the expansion of the dual language program to middle school last year with 6th grade implementation in the 2018-2019 school year. Mr. Brown reported that advanced Spanish teachers began working on curriculum during the summer. The addition of the Spanish curriculum will have an impact on building schedules and administration is reviewing. The district has begun the staffing process and is looking internally first. Teachers must be certified for middle school and specific content areas. Anticipated positions are being posted. Robin Cleek asked that the next update include ball park estimates of the staffing cost.

ACTION ITEMS – None scheduled

PRESIDENT'S REPORT

Mrs. Patil reminded Board members and the community that Lake County school districts are holding a Hurricane Harvey donation collection. Last day to contribute is September 29th. Items will be put on a pallet and shipped to Houston the following week. Thank you to all who have participated. Cook Memorial Public Library is holding a "Design a Bookmark Contest" for students in grades K-8. The contest runs from September 11th – October 14th. Please see the Cook Memorial Library website for additional information.

SUPERINTENDENT'S REPORT

Lexi Schulman, MSN 7th grade, placed 3rd at the IESA State Golf Tournament on September 16th at the Kellogg Golf Club in Peoria. Annie Zbylut, ES 3rd grade, was selected as Artsonia's PreK-3rd grade "Artist of the Week" for September 17-23. Anirudh Adriaaju (MS 8), Amy Wang (MS 8) and Phyllis Wang (for MS student, current 9th grader at Stevenson High School) were honored at Northwestern University's Center for Talent Development at its annual award ceremony on September 9th to celebrate achievement in Northwestern University's Midwest Academic Talent Search. These three students participated in January 2017 by taking the ACT or SAT. Anirudh Adriaaju achieved a 3rd place for 7th grade students in Reading on the ACT. Congratulations to all! Middle School North hosted IMEA District Seven Honors auditions. Middle School band and orchestra students are waiting for results. Aspen Elementary announced the 2017-2018 Student Council Executive Board. Members include: President Isaak Vela, Vice-President Neha Kulkarni, Secretary Priya Shilmon and Treasurer Daniel Burke. Attendance Week 2017 results were announced. Congratulations to the School of Dual Language for being named in the small elementary school division and Elementary South and Middle School North for being recognized in the large elementary school category. Attendance every day matters! Teacher Institute Day is Friday, October 6th; no school for all students.

COMMITTEE REPORTS – None scheduled

PUBLIC ANNOUNCEMENTS

Julie Simpson thanked Dr. Martin, the Elementary South staff and the Family Alliance parent organization for their efforts in putting together the ES Bingo night. It was a packed crowd and a great event. Wes Polen recognized the School of Dual Language and Townline Elementary for a job well done at the ice cream social. "The Principals Read!" program returns to the Aspen Drive Library. Stories begin at 6:45 p.m. For dates please see the district website.

GENERAL INFORMATION

1. The Board article
2. Hawthorn in the News

TOPICS FOR FUTURE DISCUSSION

1. Review of homework policy is a pending discussion item
2. Robin Cleek would like information on student privacy protection when using technology, Chromebooks.
Mr. Brown said the Technology Department is working on this and information will be presented to the Board.
3. Julie Simpson would like an update on the Education Foundation

ADJOURNMENT – Sonali Patil asked for a motion to adjourn the Business Meeting. Robin Cleek made a motion to adjourn the Business Meeting. Julie Simpson seconded.

Sonali Patil called for a Voice Vote

Motion carried: 7 ayes; 0 nay

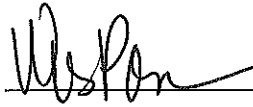
The Regular Business Meeting adjourned at 8:15 p.m.

Respectfully submitted,

Wendy Peterson



Sonali Patil, President



Wes Polen, Secretary

Date Minutes Approved: 9 Oct. 9th, 2017