

Minutes of the Regular Board of Education Meeting of Hawthorn Community Consolidated District #73, Lake County, Illinois conducted In-Person in accordance with Tier 3 Mitigation Requirements imposed through Executive Order 2020-73—reissued by Executive Order 2020-74
Meeting Location: Vernon Hills Village Hall, 290 Evergreen Drive, Vernon Hills, IL 60061

7:00 p.m. on the 22nd day of April, 2021

CALL TO ORDER –

President Robin Cleek called the Board of Education meeting to order at 7:00 p.m. Those present recited the Pledge of Allegiance.

ROLL CALL –

The Board Secretary called attendance and the following members attended in person: Joel Finfer, George Fievet, Sonali Patil, Wesley Polen, Matt Jacobs, Robin Cleek; Victoria Helander-Heiser was absent. Also in attendance were the Asst. Supt. of Business & Finance LeeAnn Taylor, Asst. Supt. of Teaching, Learning & Innovation Allison Stein, Asst. Supt. for Human Resources Adam Palmer, Director of Instructional Technology John Reid and Superintendent Dr. Pete Hannigan.

RECOGNITION – Robin Cleek recognized outgoing Board Member Matt Jacobs and thanked him for all of his time, effort and commitment to getting so much accomplished during the very eventful past four years. Board Member Victoria Helander-Heiser was also thanked for first volunteering to fill a vacancy and then running to serve as a Board Member for another two-years, her expertise was appreciated.

PUBLIC COMMENT – No public comment was made or emailed in.

ANNOUNCEMENTS – No announcements were made.

SUPERINTENDENT'S REPORT – Dr. Hannigan shared that IAR testing is being conducted this week for 3rd - 8th grade students, there are 348 remote students who are scheduled to come into the buildings to complete testing from now through April 30th. This afternoon was our early release day, staff members were able to work in their professional learning communities (PLC'S). Dr. Dennis King from Solution Tree was on-site conducting one on one sessions with building administrators at each building. As part of the planning for the fall of 2021, school supply lists have been completed, they have been shared with the PTO and the supply lists will be posted to our website later in May. The Hawthorn Education Association (HEA) donates a percentage of their membership dues each year to community outreach programs. This year they are donating \$500 each to the food pantries for Elementary North and the Libertyville Township.

PRESIDENT'S REPORT – President Robin Cleek requested that if you have any resolutions to bring forward for consideration by the IASB at their annual delegate assembly please have them ready for the May 13th Board of Education meeting as the IASB submission deadline is June 23rd. Two Board Members will be needed to give the commencement address for the Middle School's promotion, it will be a shortened format this year, please let the President know if you are interested.

ED-RED REPORT – No ED-RED report at this time.

SEDOL REPORT – No SEDOL report at this time.

KEY to 73 REPORT – Mr. George Fievet advised that June 10th will be the Key to 73 golf tournament at White Deer Run. Lunch, refreshments, a silent auction and a round of golf with cart will be available to participants. Tickets and sponsorship information can be found at: keyto73foundation.org. Proceeds raised from the event will be used to promote and fund educational opportunities for the students at Hawthorn School District 73. The next Key to 73 meeting will be mid May.

SITE & FACILITIES SUBCOMMITTEE REPORT – No report at this time, the next meeting will be on May 5, 2021.

April 22, 2021

CONSENT AGENDA

- 5.1 Board Meeting Minutes 4/8/21
- 5.2 Closed Session Minutes 4/8/21
- 5.3 Expenditure Report for April 22, 2021
- 5.4 AM EX Report, March 2021
- 5.5 Amazon Expense Report for April 22, 2021
- 5.6 Kindergarten Center Cost Log, April 2021
- 5.7 Treasurer's Report, February 2021
- 5.8 Personnel Report

6 New Hires: Scarlett Davalos, Social Worker, MN; Monica Raquel, Instructional Assistant, TL; Anima Dubey, Instructional Assistant, EN; Thiago Martins-Amaral, Tier 1 - Tech Support, DO; Nathen Ayres, Tier 2 - Tech Support, DO; Kevin Sisson, Tier 2 - Tech Support, DO.

1 Resignations: Danene DelMonico, Lunch/Recess, DL.

2 Leave of Absence: Ken Sas, Maintenance, Tower; Kelsey Curran, Instructional Assistant, YL.

2 Retirements: Karen Lemon, 7th Grade Math Teacher, MN; Christine Dierbeck, Tech Facilitator, DL.

RECOMMENDED MOTION: Joel Finfer moved that the Board of Education approve the **Consent Agenda** items as presented; seconded by Wesley Polen.

Roll Call Vote: Wesley Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet and Matt Jacobs.

Motion carried: 6 ayes; 0 nays

ACTION ITEMS –

Middle School South Roof Replacement Bids

MOTION: George Fievet moved that the Board of Education approve the Middle School South Roof Replacement Bids; Joel Finfer seconded the motion.

Roll Call Vote: Wesley Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet, and Matt Jacobs.

Motion carried: 6 ayes; 0 nays

Middle School North Boiler Replacement Bids

MOTION: Sonali Patil moved that the Board of Education approve the Middle School North Boiler Replacement Bids; Wesley Polen seconded the motion.

Roll Call Vote: Wesley Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet, and Matt Jacobs.

Motion carried: 6 ayes; 0 nays

Summer School Fees

MOTION: Matt Jacobs moved that the Board of Education approve the Summer School Fees as presented; Wesley Polen seconded the motion.

Roll Call Vote: Wesley Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet, and Matt Jacobs.

April 22, 2021

Motion carried: 6 ayes; 0 nays

Reorganization of the Board of Education

MOTION: Joel Finfer moved that the Board approve the Reorganization of the Board of Education; Wesley Polen seconded the motion.

Roll Call Vote: Wesley Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet, and Matt Jacobs.

Motion carried: 6 ayes; 0 nays

Appoint President Pro Tem

MOTION: Joel Finfer moved that the Board Appoint a President Pro Tem; George Fievet seconded the motion.

Roll Call Vote: Wesley Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet, and Matt Jacobs.

Motion carried: 6 ayes; 0 nays

Nominations: George Fievet nominated Robin Cleek as President Pro-Tem, Joel Finfer seconded the motion.

All in favor: 6 ayes.

ADJOURN SINE DIE

MOTION: Sonali Patil moved that the Board of Education adjourn sine die; Wesley Polen seconded the motion.

All in favor: 6 ayes; 0 nays

SEATING / ROLL CALL / REORGANIZATION

Appoint a Secretary Pro-Tem to take the attendance

MOTION: Joel Finfer moved that the Board Appoint a Secretary Pro-Tem to take the attendance; Sonali Patil seconded the motion.

Roll Call Vote: Wesley Polen, Sonali Patil, Robin Cleek, Joel Finfer and George Fievet.

Motion carried: 5 ayes; 0 nays

Nominations: Robin Cleek nominated George Fievet as Secretary and he accepted.

Roll Call of the New Board of Education

Secretary George Fievet called the attendance with the following members answering present:
Joel Finfer, George Fievet, Sonali Patil, Wesley Polen, Michael Engle, Robin Cleek and Karl Borchers.

Oath of Office (3 Elected Members)

April 22, 2021

President Robin Cleek swore in the three Board of Education members who were elected on April 6, 2021.

Wesley Polen

Karl Borchers

Michael Engle

Election of a Board of Education President

MOTION: Joel Finfer nominated Robin Cleek as the Board President for a two year term; Wesley Polen seconded the recommendation.

Roll Call Vote: Wesley Polen, Karl Borchers, Michael Engle, Sonali Patil, Robin Cleek, Joel Finfer and George Fievet.

Motion carried: 7 ayes; 0 nays

Election of a Board of Education Secretary

MOTION: Joel Finfer nominated George Fievet as Board Secretary for a two year term; George Fievet seconded the recommendation.

Roll Call Vote: Wesley Polen, Karl Borchers, Michael Engle, Sonali Patil, Robin Cleek, Joel Finfer and George Fievet.

Motion carried: 7 ayes; 0 nays

Compensation for the Board Secretary

MOTION: Joel Finfer made a motion to continue the Compensation for the Board Secretary at \$120; seconded by Sonali Patil.

Roll Call Vote: Wesley Polen, Karl Borchers, Michael Engle, Sonali Patil, Robin Cleek, Joel Finfer and George Fievet.

Motion carried: 7 ayes; 0 nays

Election of a Board of Education Vice President

MOTION: Joel Finfer nominated Wesley Polen as the Vice President for a two year term; seconded by Karl Borchers.

Roll Call Vote: Wesley Polen, Karl Borchers, Michael Engle, Sonali Patil, Robin Cleek, Joel Finfer and George Fievet.

Motion carried: 7 ayes; 0 nays

Ratify Prior Contracts

MOTION: Joel Finfer made a motion to Ratify the Existing Contracts with the Board of Education; seconded by Sonali Patil.

Roll Call Vote: Wesley Polen, Karl Borchers, Michael Engle, Sonali Patil, Robin Cleek, Joel Finfer and George Fievet.

Motion carried: 7 ayes; 0 nays

PRESENTATIONS –

D73 Onsite/Remote Learning Update Dr. Hannigan thanked the community for continuing to practice mitigation strategies in order to keep everyone safe as we bring additional students back to campus. Our newly approved Strategic Plan includes our motto: Learning for All, Every One, Every Day; and we will continue to operate with our mission as our driving purpose. Weekly student and staff quarantine and COVID-19 data was reviewed, this information is updated every Friday on our website. Percentages for on-site vs remote learning for buildings were reviewed, as of April 21st, the current district total for on-site learning is 63.93%. We will begin offering on-site learning five days a week starting May 3rd. At the next Board of Education meeting on May 13th, the Tentative Fall 2021 Reopening Plan will be presented.

The in person 8th grade promotion ceremony is scheduled for June 1st, at Vernon Hills High School in the football stadium, the rain date is June 2nd. The ceremony will be live streamed and families will be provided with two tickets; we are working with the High School to determine if an outside location can be made available for additional family members who want to view the ceremony nearby. Additional information will be shared from the Middle School Principals. The times will be 6PM at Middle South, 8PM for Middle North.

Please go to <https://www.hawthorn73.org/school-board/board-presentations/> to view the D73 Onsite/Remote Learning Update presentation in its entirety.

Moving Forward Amidst the Pandemic: 2021-2022 Planning Dr. Hannigan presented the district's planning efforts for this fall. Our priority will continue to be prioritizing the health of safety of students and staff by acting in accordance with guidelines from the Illinois Department of Public Health (IDPH) and the Illinois State Board of Education (ISBE). Beginning March 15th, the district began offering the option of four days a week on-site learning; as of May 3rd it will be increased to five days a week on-site learning. The 2021-2022 Pandemic Planning Goals were reviewed, two items that have been revised are:

- Provide a remote learning option for families of students who are at increased risk of severe illness or who live with people at increased risk
- Provide a remote learning option for students required to quarantine or isolate due to a COVID-19 exposure

Ms. Allison Stein, the Assistant Superintendent for Teaching, Learning and Innovation shared the Social Emotional Learning Commitments and the Academic Commitments as part of the Key Considerations of Planning Efforts for this fall. Most classrooms will reflect in-person instruction, however students with approved medical needs may participate in remote learning as a medical accommodation. All staff are prepared to transition to concurrent learning when/if a member of their classroom community is prohibited from attending school in-person due to COVID-19. All students will maintain their same teacher(s) and services.

Ms. LeeAnn Taylor, the Assistant Superintendent of Finance and Business Operations indicated that in order to protect our community, students and staff; our building leaders and facilities team have put together mitigation strategies including a daily wellness screening and required face coverings. Also provided are PPE supplies, including masks, face shields, hand sanitizer and disinfectant. Upgraded filters have been installed and surface cleaning has been increased. We also continue to socially distance throughout the buildings and conduct contact tracing as needed. The district is consulting with Timothy Adi, MPH who is a Community Health Scientist; Mr. Adi will assess and guide

April 22, 2021

the district to tailor strategies to help provide overall community wellness and health security. Expended and anticipated Pandemic Funds provided by the federal and local government were reviewed.

Mr. Adam Palmer, the Assistant Superintendent for Human Resources explained that the 2021-2022 Staffing Plan which was approved during the March 11 Board of Education meeting was previously determined based on student enrollment. However, due to the pandemic, some staffing additions to that plan that are anticipated may require the need for additional social workers, support staff and support for health offices.

In closing, Dr. Hannigan stated that remote families will have the opportunity to complete a survey between April 23rd and April 30th indicating that their family may require a Full Remote Option for the 2021-2022 academic year due to a medical accommodation.

GENERAL INFORMATION

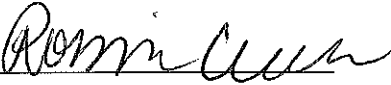
1. Enrollment
2. FOIA Log, Dr. Hannigan reported that there were not any FOIA requests received since the last board meeting as identified in Section 10.2 of the Board agenda.
3. Board Email Log
4. Media Clips


TOPICS FOR FUTURE DISCUSSION – President Robin Cleek will email Board Members requesting their input for which committees will need a representative so that it may be discussed in an upcoming Board of Education meeting.

ADJOURNMENT – With no further business to discuss Sonali Patil made a motion to adjourn the meeting; seconded by Wesley Polen; meeting adjourned at 7:56 p.m. **All in favor? Yes.**

Motion carried: 7 ayes; 0 nays

Respectfully submitted,
Bobbi Elftmann


Robin Cleek, President


George Fievet, Secretary

Date Minutes Approved: 5/13/21