

**Minutes of the Regular Business Meeting of the  
Board of Education of Hawthorn Community Consolidated District Number 73, Lake County, Illinois held  
in the Board Room at 841 West End Court, Vernon Hills, IL 60061 at  
7:00 p.m. on 24<sup>th</sup> day of June, 2019**

CALL TO ORDER

Robin Cleek called the Regular Meeting to order at 7:00p.m. Those present recited the Pledge of Allegiance.

ROLL CALL

Secretary George Fievet called attendance – Joel Finfer, George Fievet, Victoria Helander-Heiser, Robin Cleek, Wesley Polen, Matt Jacobs and Dr. Sonali Patil.

PUBLIC COMMENT -No public comment

PRESENTATIONS – Wendy Elman the President of the PTO presented a check for \$61,000 to the District in addition, the PTO brought in books, materials and programming to total \$75,000 for the past school year.

SUPERINTENDENT'S REPORT – Dr. Friedman asked Abe Singh to present the information regarding the hiring process for the new HR Director. Dr. Friedman thanked the Board for all of their efforts this school year. It has been a very successful year, and much was accomplished. Dr. Porto added his thanks to the School Board, Staff, Administrators, Cabinet and Committee members. After a lot of work this past year, all arrows pointing upward for Hawthorn 73!

NEW HUMAN RESOURCES DIRECTOR – Abe Singh reviewed the posting, screening, interview and final interview process and announced the selection of Adam Palmer as the new HR Director, welcome Adam!

PRESS ISSUE 100 – Dr. Porto summarized the 19 policy recommendation changes, 23 Administrative procedures & 14 updated exhibits. Those 56 items were reviewed, and the committee made recommendations, most are footnote updates, or slight revisions. Only one is open for further review and it is being saved for Dr. Pete Hannigan; as one of his first areas to improve is Student Safety / Crisis Prevention. All of remaining items on PRESS Issue 100 will be on the next agenda to approve except for 4:190 Targeted School Violence Prevention Program. Wesley Polen has offered to stay on the sub-committee for Issue 101 and Joel Finfer has asked to sit in on that meeting to learn the process.

CONSENT AGENDA:

- 6.1 Board Meeting Minutes 6/10/19 – (moved out to approve at next Board meeting)
- 6.2 Expenditure Report
- 6.3 AM EX Report
- 6.4 Kindergarten Cost Log
- 6.5 Personnel Report, A-D, New Hire HR Director

RECOMMENDED MOTION: Joel Finfer moved that the Board of Education approve the Consent Agenda as presented. Matt Jacobs seconded the motion.

**Roll Call Vote:** Joel Finfer, George Fievet, Robin Cleek, Wesley Polen, Victoria Helander-Heiser, Matt Jacobs and Sonali Patil vote aye.

***Motion carried: 7 ayes; 0 nays***

FINANCE – CSBO Abe Singh presented the 2019-20 Tentative Budget. A detailed memo was sent to the School Board a week prior. The budget calendar was explained and a legal notice will be posted. The timeline for public inspection was explained, as well as the funding breakdown. The EAV & Revenue Summary was explained as it relates to CPI and the source of fund revenue. Upcoming construction, future & existing bonds relating to the planned construction and

Evidence-Based funding was discussed. Expenditures by fund was detailed overall and per pupil. Current and future fund expenditures were summarized in the Tentative Budget for 2019-2020.

**ACTION ITEMS:**

**7.1 Approval of Human Resources Director contract:** (Approved on the Personnel Report in Consent Agenda).

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**7.2 Approval of 2019-2020 Tentative Budget:**

Wesley Polen moved that the Board of Education approve the 2019-2020 Tentative Budget as presented for the fiscal year commencing July 1, 2019 and ending June 30, 2020; and that the tentative budget be on file for public inspection from June 25, 2019 through August 22, 2019 at the District Office located at West End Court, Vernon Hills, Illinois; and that a public hearing of said budget be held at 7:00 pm on August 22, 2019 in the District Office Board Room located at 841 West End Court, Vernon Hills, Illinois. Sonali Patil seconded the motion.

**Roll Call Vote:** Joel Finfer, George Fievet, Robin Cleek, Wesley Polen, Victoria Helander-Heiser, Matt Jacobs and Sonali Patil vote aye.

***Motion carried: 7 ayes; 0 nays***

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**7.3 Approval of Legal Notice for Public Hearing for 2019-2020 Tentative Budget:**

Wesley Polen moved that the Board of Education publish the following legal notice in the Vernon Hills Review/Pioneer Press: Notice is hereby given by the Board of Education of Hawthorn C.C. School District #73 in the county of Lake, State of Illinois, that a tentative budget for said school district for the fiscal year beginning July 1, 2019 will be on file and conveniently available to public inspection at the District Office located at 841 West End Court, Vernon Hills, Illinois, after 8:00 a.m. on the 25th day of June 2019. Notice is further hereby given that a public hearing on said budget will be held at 7:00 p.m. on the 22nd day of August 2019 in the District Office Board Room located at 841 West End Court, Vernon Hills, Illinois. Seconded by George Fievet.

**Roll Call Vote:** Joel Finfer, George Fievet, Robin Cleek, Wesley Polen, Victoria Helander-Heiser, Matt Jacobs and Sonali Patil vote aye.

***Motion carried: 7 ayes; 0 nays***

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**7.4 Approval of the ES flooring removal contract:**

Robin Cleek moved that the Board of Education approve the flooring removal contract to Colfax Corporation of Chicago, Illinois in the amount of \$76,120. Seconded by Sonali Patil.

**Roll Call Vote:** Joel Finfer, George Fievet, Robin Cleek, Wesley Polen, Victoria Helander-Heiser, Matt Jacobs and Sonali Patil vote aye.

***Motion carried: 7 ayes; 0 nays***

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**7.5 Acceptance of the PTO Donation:**

Wesley Polen moved that the Board of Education accept the donation from the Parent Teacher Organization as presented. Seconded by Matt Jacobs.

**Roll Call Vote:** Joel Finfer, George Fievet, Robin Cleek, Wesley Polen, Victoria Helander-Heiser, Matt Jacobs and Sonali Patil vote aye.

***Motion carried: 7 ayes; 0 nays***

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PRESIDENT'S REPORT – (In recognition)

RECOGNITION – Robin thanked the Superintendents for all of their efforts during this very busy school year. Thank you for helping to find and bring Allison Stein to the district. During this year, the Interims have assisted with the Superintendent search and the referendum; as well as Policy review, parent complaints and did it with lots of insight and heart. You will be missed, and you have left the district is a better place.

Wesley informed us that Laura Gitzinger is a kindergarten teacher at Dual Language who was recently awarded Gym teacher of the month. Congrats Laura!

GENERAL INFORMATION:

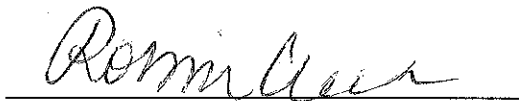
1. Media clips
2. Enrollment

TOPICS FOR FUTURE DISCUSSION – None at this time

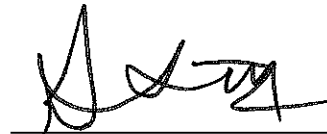
Robin Cleek asked for a motion to adjourn, Sonali Patil moved that the Board of Education adjourn the Regular Business Meeting. Wesley Polen seconded the motion.

The Regular Business Meeting adjourned at 7:34 p.m.

Respectfully submitted,  
Bobbi Elftmann



Robin Cleek, President



George Fievet, Secretary

Date Minutes Approved: 8/22/19