

Minutes of the Committee of the Whole Meeting and the Business Meeting of the Board of Education of Hawthorn Community Consolidated District Number 73, Lake County, Illinois held in the Board Room at 841 West End Court, Vernon Hills, IL 60061 at

7:00 p.m. on 22nd day of August, 2019

CALL TO ORDER

President Robin Cleek called the Committee of the Whole Meeting to order at 7:00p.m. Those present recited the Pledge of Allegiance.

ROLL CALL

Secretary George Fievet called the roll with the following members present: Joel Finfer, Victoria Helander-Heiser, Wesley Polen, Matt Jacobs, George Fievet and Robin Cleek. Also present were Superintendent Dr. Pete Hannigan and Abe Singh, CSBO, Director of Finance and Business Operations.

PUBLIC COMMENT – None scheduled

DISCUSSION – **Gewalt Hamilton Contract:** CSBO Abe Singh discussed the contract for the Gewalt Hamilton engineers. Board questions asked and answered.

Siemens Solar Panel Update: The solar panel installation at the Hawthorn School for Young Learners was discussed; Ken from Smart Construction Division of Siemens discussed information about the Illinois Shines Program and answered questions. Both of these contracts will be approved at the next School Board meeting.

PRESENTATION – Legat architects presented more detailed construction plans at Middle School North. It included in part: 7 classrooms, new gym, STEM lab, new band room and music renovations. The electrical transformer and electrical supplies will be updated during the construction. No parking spaces will be lost during the construction phases. Board questions asked and answered.

NEW BUSINESS – None scheduled

ANNOUNCEMENTS – None scheduled

ADJOURNMENT – George Fievet made a motion to adjourn the Committee of the Whole meeting, seconded by Joel Finfer; CoW meeting adjourned at 7:24 p.m. **All in favor.**

REGULAR BUSINESS MEETING

CALL TO ORDER – Robin Cleek called the Regular Business Meeting to order at 7:24p.m.

ROLL CALL – George Fievet called attendance with the following Board of Education members present: Joel Finfer, Victoria Helander-Heiser, Wesley Polen, Matt Jacobs, George Fievet and Robin Cleek. Also present were Superintendent Dr. Pete Hannigan and Abe Singh, CSBO, Director of Finance and Business Operations.

PUBLIC COMMENT – Public hearing concerning the Tentative District Budget for the 2019-2020 school year. CSBO Abe Singh reviewed the budget information previously presented to the board on June 24th and opened the meeting up for public comment. He discussed the portions of the budget allocated to salary, benefits, insurance, construction; the tentative budget has been available for public review since June 25, 2019, it will be voted on at the next meeting.

RECOGNITION – President Robin Cleek welcomed everyone back to school. And thank you to Dr. Hannigan for his Welcome Back speech at the Opening Day event.

DISCUSSION – NET 56: Todd Spight presented information on the technology assessment that was conducted over the past school year. Recommendations were suggested to the School Board on the best course of action to update the technology systems and security.

School Crisis Plan: CSBO Abe Singh shared with the School Board that the annual safety meeting was conducted, and the safety drills have been scheduled. The District's Crisis Plan has been updated and simplified in assistance with the Vernon Hills Fire and Police Departments. In addition, the incoming School Resource Officer Adam Boyd was introduced to the community, Welcome Adam.

CONSENT AGENDA:

- 12.1 Board Meeting minutes, 6/10/19
- 12.2 Board Meeting minutes, 6/24/19
- 12.3 Board Meeting minutes, 7/2/19
- 12.4 Closed Session minutes, 7/18/19
- 12.5 Expenditure Report, July 2019
- 12.6 Expenditure Report, August 2019
- 12.7 AM EX Report, June 2019
- 12.8 AM EX Report, July 2019
- 12.9 Kindergarten Cost Log, July 2019
- 12.10 Kindergarten Cost Log, August 2019
- 12.11 Treasurer's Report, May 2019
- 12.12 Treasurer's Report, June 2019
- 12.13 Personnel Report
- 12.14 PRESS Issue 100 (excluding Policy 4:190 targeted School Violence Prevention Program)

Robin Cleek recommended that the School Board pull minutes from 6/10/19 and 7/2/19 to vote and approve separately.

Board Meeting minutes, 6/10/19: Joel Finfer made a motion to approve, seconded by Matt Jacobs; roll call vote.

Motion carried: 4 ayes; 2 abstain, 0 nays, 1 absent.

Board Meeting minutes, 7/2/19: Joel Finfer made a motion to approve, seconded by George Fievet; roll call vote.

Motion carried: 5 ayes; 1 abstain, 0 nays, 1 absent.

RECOMMENDED MOTION: Joel Finfer moved that the Board of Education approve the **Consent Agenda**, Matt Jacobs seconded the motion.

Roll Call Vote: Wesley Polen, Victoria Helander-Heiser, Robin Cleek, Joel Finfer, George Fievet and Matt Jacobs.

Motion carried: 6 ayes; 0 nays, 1 absent.

ACTION ITEMS: None scheduled

SUPERINTENDENT'S REPORT – There was a lot of energy leading up to the start of school on August 22nd. A three day Teacher Institute event preceded the start of the school year which provided training and an opportunity for teachers to prepare for the upcoming school year. The last day included a presentation from the Superintendent as well as from Dr. Dennis King from Solution Tree who discussed the process for this year's PLC professional development coordination. All of the cabinet members had an opportunity to visit the schools and greet the students. Dr. Hannigan discussed his transition to Hawthorn beginning last February. He met with staff members, teachers, administrators, parents and residents. Dr. Hannigan compiled and assessed all of the data gathered from those meetings and analyzed the feedback into five areas for goals going forward. The construction is on track for the Hawthorn School of Young Learners. Our district's Strategic Plan is about to sunset, so we are currently looking at developing the next strategic plan with key stakeholders; this will be developed for the 2020-2021 school year and it will be a five-year plan. During the months of September and October, District Administrators will continue to work with Net 56 to develop a technology and IT security plan, as well as hire a new Technology Director. We will be

working with the HEA to outline a new contract; the current schedule is to meet upon return from winter break. In order to meet the needs for the Hawthorn School for Young Learners, plans are underway to hire a Principal for that building so that they may oversee all of the details which go into opening a new building. We will be implementing a 90-day school improvement program; we also have the Illinois assessment data to review for student improvement. The HEA has recommended that we review our Middle School programs to better serve our students there and maximize their instructional day.

We will continue to work with Legat architects to stay on top of the construction underway. We are working collaboratively with the Vernon Hills Police and Fire Departments to update our current crisis plan, it is an on-going process. A guiding coalition of staff is working with staff members to implement the PLC process. Our staff members are our most critical resource in meeting students' needs. Two books were distributed to the School Board for their information. This is a learning year for students and staff; our hashtag this year is #Become1. Board questions asked and answered.

BOARD REPORTS

PRESIDENT'S REPORT - Robin Cleek welcomed everyone back to school. For School Board comments for Back to School / Curriculum Nights, she has shared the information to the board members; please review and get back to her with comments.

ED-RED - No report over the summer, the next ED-RED luncheon meeting will be 9/19/19.

SEDOL - No report over the summer, the next SEDOL meeting has been scheduled.

GENERAL INFORMATION:

1. Media clips
2. FOIA log, Dr. Hannigan reported that we had 7 FOIA requests since June 3rd of which all have been appropriately responded to as identified in Section 16.2 of the Board agenda.
3. Enrollment

TOPICS FOR FUTURE DISCUSSION:

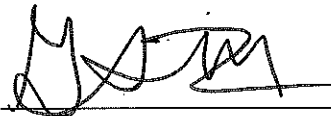
- Is there a program that can be implemented for acknowledging and recognizing staff and students?
- Summer projects, steps at Townline, what is the status for that project?
- Expectations for buildings and grounds maintenance? Determine what the consistent standards will be across the buildings.
- Re-organizing the board room for easier viewing for the Board members and the public.
- We discussed last July determining the interest of these topics to optimize which to discuss at future meetings.

ADJOURNMENT - Joel Finfer made a motion to adjourn the meeting, seconded by George Fievet meeting adjourned at 8:34 p.m. All in favor.

Respectfully submitted,
Bobbi Elftmann



Robin Cleek, President



George Fievet, Secretary

Date Minutes Approved: 9/12/19