

**Minutes of the Business Meeting of the  
Board of Education of Hawthorn Community Consolidated District Number 73, Lake County, Illinois**

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**Conducted remotely per Executive Order 2020-07 in response to COVID-19.  
7:00 p.m. on 23rd day of April, 2020**

**CALL TO ORDER**

President Robin Cleek called the Business Meeting to order at 7:00p.m.

**ROLL CALL**

Secretary George Fievet called the roll with the following members present: Joel Finfer, Victoria Helander-Heiser, Wesley Polen, Matt Jacobs, George Fievet, Sonali Patil and Robin Cleek. Also present were Superintendent Dr. Pete Hannigan and Abe Singh, CSBO, Director of Finance and Business Operations.

**PUBLIC COMMENT** – No one emailed in any public comment.

**ANNOUNCEMENTS** – None scheduled

**RECOGNITION** – School Board President Robin Cleek thanked Hawthorn staff members for all of their efforts during the pandemic.

**DISCUSSION** – None scheduled

**CONSENT AGENDA:**

- 3.1 Board Meeting minutes, 4/2/20
- 3.2 Expenditure Report, March 2020
- 3.3 Expenditure Report, April 2020
- 3.4 AM EX Report, February 2020
- 3.5 AM EX Report, March 2020
- 3.6 Kindergarten Center Cost Log, March 2020
- 3.7 Kindergarten Center Cost Log, April 2020
- 3.8 Treasurer's Report, January 2020
- 3.9 Treasurer's Report, February 2020
- 3.10 Personnel Report

Personnel Report available on the Board Docs website

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Robin asked for the minutes from 4/2/20 to be pulled because one board member could not connect to the remotely attended meeting.

Open minutes from 4/2/20, motion by Joel Finfer, second by Wesley Polen.

**Motion carried: 6 ayes; 0 nays, 1 abstain.**

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**RECOMMENDED MOTION:** Joel Finfer moved that the Board of Education approve the **Consent Agenda**, Wesley Polen seconded the motion.

**Roll Call Vote:** Wesley Polen, Victoria Helander-Heiser, Robin Cleek, Joel Finfer, George Fievet, Sonali Patil and Matt Jacobs.

**Motion carried: 7 ayes; 0 nays, 0 absent.**

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**PRESENTATIONS** – Dr. Hannigan was pleased to present the HEA contract for review and approval. Some of the

bargaining committee members who are present for tonight's meeting are Allison Stein, Adam Palmer, Abe Singh and Millie Naughton.

Board President Robin Cleek reviewed the "Statement from the Board of Education". The only acceptable outcome was one that was mutually beneficial. The length of the contract allows time to achieve the expectations of both sides and to increase the school day in order to realize curriculum goals. Thank you for everyone's efforts during this process. The students will ultimately be the winners of this 5-year contract.

Dr. Hannigan thanked the President for her comments. A lot of time was spent on the first day of the eight dates that the team met in order to lay the foundation. Two sub-committees were determined in order to reach a consensus on the relevant details. The Licensed and ESP Staff sub-committee met three times and the Stipend sub-committee met twice. They were able to provide relevant information to the bargaining members.

HEA Co-President Millie Naughton added that the 5-year contract will provide for stability, the instructional day will increase to seven clock hours during the 2023-24 school year. Also in the 2023-24 school year the early release dates will be eliminated in favor of weekly professional development time, on Wednesdays, students will be dismissed 30 minutes early and licensed staff will engage in 1 ½ hours of learning and collaboration. The same amount of sick time is allotted for both certified and support staff, all members are qualifying for FMLA.

Adam Palmer indicated that with respect to licensed and ESP staff stipends, there will be an increased budget of 2% that will provide for additional clubs at various buildings and there will be an increase of pay for each of those.

Abe Singh stated that there will be an insurance deductible change, the PPO 200 plan has sunset. The 100% coverage will be the PPO 750 and there is a buy up option for the PPO 300 plan. There also is a voluntary retirement incentive being offered.

Dr. Hannigan thanked the School Board, the HEA team and the Administrative team. It was a collaborative process and a worthwhile result for everyone. The Superintendent opened up the floor for comments, no one chose to comment.

**ACTION ITEMS:** HEA ratification of contract: Motion by Joel Finfer, seconded by Matt Jacobs.

**Roll Call Vote:** Wesley Polen, Victoria Helander-Heiser, Robin Cleek, Joel Finfer, George Fievet, Sonali Patil and Matt Jacobs.

**Motion carried: 7 ayes; 0 nays, 0 absent.**

Co-President Millie Naughton made additional comments thanking the School Board and the Hawthorn administrators for all of their work.

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CSBO Abe Singh mentioned that a new bid was required for the door hardware supplier due to the prior company closing, the Aspen / Elementary South paving project will be for recommended repairs to extend the useful life of the parking lots.

Door Hardware Supplier Contract for Middle School North: Motion by Joel Finfer, seconded by George Fievet.

**Roll Call Vote:** Wesley Polen, Victoria Helander-Heiser, Robin Cleek, Joel Finfer, George Fievet, Sonali Patil and Matt Jacobs.

**Motion carried: 7 ayes; 0 nays, 0 absent.**

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Maneval Construction for Aspen / Elementary South Schools: Motion by Joel Finfer, seconded by Matt Jacobs.

**Roll Call Vote:** Wesley Polen, Victoria Helander-Heiser, Robin Cleek, Joel Finfer, George Fievet, Sonali Patil and Matt Jacobs.

**Motion carried: 7 ayes; 0 nays, 0 absent.**

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Chicagoland Paving for Middle South School: Motion by George Fievet, seconded by Joel Finfer.

**Roll Call Vote:** Wesley Polen, Victoria Helander-Heiser, Robin Cleek, Joel Finfer, George Fievet, Sonali Patil and Matt Jacobs.

**Motion carried: 7 ayes; 0 nays, 0 absent.**

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SUPERINTENDENT'S REPORT - Dr. Hannigan informed us that Governor Pritzker extended the executive order keeping schools closed for the remainder of the school year. Our priorities will still be to keep the students fed, healthy and engaged in learning. On March 6th, 4th & 5th grade students were engaged in google classroom. In regards to what the school year end will look like we do have plans underway for virtual promotion. June 29th is reserved at Libertyville High School in case the promotion ceremony is allowed to take place. The Hawthorn PTO has been working towards events to support the students, staff and community. Just this evening, the PTO donated \$27,000 towards the technology needs during this time for remote learning, thank you for the generous donation.

PRESIDENT'S REPORT - Robin Cleek mentioned that it has been really nice to see all of the Hawthorn Cares postings on social media and everyone coming together during this time to support our students and community.

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GENERAL INFORMATION:

1. Media clips
2. FOIA log, Dr. Hannigan reported that we did not have any new FOIA requests since the last board meeting, one prior commercial request has been completed as identified in section 9.2 of the board meeting agenda.
3. Enrollment

TOPICS FOR FUTURE DISCUSSION: A request was made for an update to construction and an update for staffing.

ADJOURNMENT - Robin Cleek made a motion to adjourn to closed session, seconded by George Fievet meeting adjourned at 7:28 p.m. **All in favor.**

**Once the closed session was adjourned, the Business meeting was adjourned without further School Board action.**

Respectfully submitted,  
Bobbi Elftmann

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Robin Cleek, President

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George Fievet, Secretary

Date Minutes Approved: \_\_\_\_\_

