

**Minutes of the Committee of the Whole Meeting and the Business Meeting of the  
Board of Education of Hawthorn Community Consolidated District Number 73, Lake County, Illinois  
conducted remotely per Executive Order 2020-07 in response to COVID-19.**

**7:00 p.m. on the 18th day of June, 2020**

**CALL TO ORDER**

President Robin Cleek called the Committee of the Whole Meeting to order at 7:00p.m.

**ROLL CALL**

Board Secretary George Fievet called attendance, the following members attended remotely, Joel Finfer, George Fievet, Victoria Helander-Heiser, Sonali Patil, Wesley Polen, Matt Jacobs and Robin Cleek. Also attending remotely were Superintendent Dr. Pete Hannigan and Abe Singh, CSBO, Director of Finance and Business Operations.

**RECOGNITION** - President Robin Cleek thanked CSBO Abe Singh for all of his contributions to Hawthorn during his time with the district.

**PUBLIC COMMENT** – No public comment was emailed in.

**ANNOUNCEMENTS** – Director of Technology John Reid played a video that was compiled to recognize this year's retirees and service awardees.

**PRESENTATIONS** – No presentations

**SUPERINTENDENT'S REPORT** – Dr. Hannigan presented a recap of accomplishments during the 2019-2020 school year. He indicated that input was included from the community, staff and school board to set the direction for the next school year and eleven projects have been identified. The district has reached an agreement for a 5-year contract with the HEA, in the 2023-2024 school year there will be an increase to the instructional day. The Hawthorn School for Young Learners is on time and on budget. The Middle School North project is well underway and we hope to be ready for the fall of 2021. Three new administrators were appointed: Jenna Stern was appointed as Assistant Principal of Middle School North. Jaclyn Schwartz was appointed as a Special Education Coordinator. Lauren Boardman was appointed as a Teaching and Learning Coordinator. Regarding plans for the 2020-21 school year, the district has assembled a team of 25 to plan for the return to school. the team is looking at three possible models for the fall: in-person learning with safeguards, a hybrid model of in-person and remote learning and remote learning. The target is to finalize the plan and communicate it to the community during the week of July 20.

**BOARD REPORTS:**

**PRESIDENT'S REPORT** –

**ED-RED** – Vickey Helander-Heiser reported that they have met several times, one of the things they are concentrating on is the Evidence based formula and how to balance tier 1 and tier 2 schools in light of the virus. There are a number of workshops being offered to share the information. ED-RED will prepare a summary of suggestions / input from those who have participated, contact Vickey if interested.

**SEDOL** – Matt Jacobs indicated that the new board was determined, the Board President stayed the same. They have voted on a tuition rate increase of 2% and they got rid of the tiering system that was in place.

**ADJOURNMENT** – Joel Finfer *made a motion to adjourn the Committee of the Whole meeting, seconded by George Fievet; CoW meeting adjourned at 7:48 p.m. All in favor.*

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**REGULAR BUSINESS MEETING**

**CALL TO ORDER** – Robin Cleek called the Regular Business Meeting to order at 7:48 p.m.

June 18, 2020

ROLL CALL – George Fievet, called attendance with the following Board of Education members attending remotely: Joel Finfer, Sonali Patil, Wesley Polen, Matt Jacobs, George Fievet, Victoria Helander-Heiser and Robin Cleek. Also attending remotely were Superintendent Dr. Pete Hannigan and Abe Singh, CSBO, Director of Finance and Business Operations.

PUBLIC COMMENT – No additional public comment was emailed in during the business meeting.

CONSENT AGENDA:

- 9.1 Board Meeting minutes, 5/21/20
- 9.2 Closed Session minutes, 5/21/20
- 9.3 Expenditure Report - June 2020
- 9.4 AM EX Report - May 2020
- 9.5 Kindergarten Center Cost Log - June 2020
- 9.6 Treasurer’s Report - April 2020
- 9.7 Personnel Report

**New Hire(s):** Bohn, Megan - ES, 1st Grade Codell, Nina - MN, 6th Grade, LA Ezop, Jennifer - DO, Administrative Assistant Friedman, Abby - HSYL, Kindergarten Gaul, Katelyn - HSYL, Kindergarten Scheuring, Jake - HSYL, Music

**Change of Position:** Boardman, Lauren - DO, Teaching & Learning Coordinator Estrada, Nancy - HSYL, Student Secretary Luce, Pat - TL, Music (1 FTE) Parker, Lindsey - TL, Student Secretary Schwartz, Jaclyn - DO, Sped Coordinator Stern, Jenna - MSN, Assistant Principal Wingader, Sandra - ES, Student Secretary Wroblewski, Connie - HSYL, Principal Secretary

**Resignation:** Carlson, Katie - MS, 6th Grade Math Cohen, Carrie - DO, Coordinator of Special Education Oviedo, Karen - DL, Office Clerk Prescott, Lauren - ES, SW Robledo-Zak, Rocío - MN, DL SS Vynnyk, Oksana - ES, Teacher ESL

**FMLA/Leave of Absence:** Imai, Mandy - Lincoln, SLP Lindquist, Lisa - Aspen, 4th Grade

**Unpaid Leave of Absence:** Biagiarelli, Julia - MSS, LBS1 Imai, Mandy - Lincoln, SLP

**Retirement:** Bentzen, Gloria - DO, Administrative Assistant

**RECOMMENDED MOTION:** Joel Finfer moved that the Board of Education approve the **Consent Agenda**, George Fievet seconded the motion.

**Roll Call Vote:** Wesley Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet, Victoria Helander-Heiser and Matt Jacobs.

**Motion carried: 7ayes; 0 naves**

ACTION ITEMS:

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- 10.1 Approval of Amendment to Vernon Hills Parking Lot License Agreement

**MOTION:** Joel Finfer moved that the Board of Education approve the Amendment to Vernon Hills Parking Lot License Agreement; Wesley Polen seconded the motion.

**Roll Call Vote:** Wesley Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet, Victoria Helander-Heiser and Matt Jacobs.

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10.2                      Gewalt Hamilton Civil Engineering Phase for Elementary South School

MOTION: George Fievet moved that the Board of Education approve the Gewalt Hamilton Civil Engineering Phase for Elementary South School; Joel Finfer seconded the motion.

**Roll Call Vote:** Wesley Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet, Victoria Helander-Heiser and Matt Jacobs.

**Motion carried: 7 ayes; 0 nays**

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10.3                      Food Service Arbor contract Approval

MOTION: Sonali Patil moved that the Board of Education approve the Food Service Arbor contract Approval; Wesley Polen seconded the motion.

**Roll Call Vote:** Wesley Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet, Victoria Helander-Heiser and Matt Jacobs.

**Motion carried: 7 ayes; 0 nays**

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10.4                      Approval of Legal Notice for Public Hearing for Budget

MOTION: George Fievet moved that the Board of Education approve the Legal Notice for Public Hearing for Budget; Joel Finfer seconded the motion.

**Roll Call Vote:** Wesley Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet, Victoria Helander-Heiser and Matt Jacobs.

**Motion carried: 7 ayes; 0 nays**

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10.5                      Approval of 2020-2021 Tentative Budget

MOTION: Sonali Patil moved that the Board of Education approve the 2020-2021 Tentative Budget; Wesley Polen seconded the motion.

**Roll Call Vote:** Wesley Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet, Victoria Helander-Heiser and Matt Jacobs.

**Motion carried: 7 ayes; 0 nays**

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10.7                      Approval of Chiller Replacement with OMS at the District Office

MOTION: Matt Jacobs moved that the Board of Education approve the Chiller Replacement with OMS at the District Office; Wesley Polen seconded the motion.

**Roll Call Vote:** Wesley Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet, Victoria Helander-Heiser and Matt Jacobs.

**Motion carried: 7 ayes; 0 nays**

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10.7                      District 73 Device Purchasing Approval - Lease with American Capital.

MOTION: Joel Finfer moved that the Board of Education approve the District 73 Device Purchasing Lease with American Capital.; Matt Jacobs seconded the motion.

**Roll Call Vote:** Wesley Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet, Victoria Helander-Heiser and Matt Jacobs.

**Motion carried: 7 ayes; 0 nays**

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GENERAL INFORMATION:

1. Enrollment
2. FOIA log, Dr. Hannigan reported that there was 1 FOIA request that was responded to since the last board meeting as identified in Section 11.2 of the Board agenda.
3. Board Email Log
4. Media Clips

TOPICS FOR FUTURE DISCUSSION:

- Substitute Compensation
- New Legislation funding, CARES funding, etc. hows do they impact our district specifically?

ADJOURN TO CLOSED – Robin Cleek *made a motion to adjourn to CLOSED SESSION, seconded by Sonali Patil, meeting adjourned to closed session at 8:14 p.m. All in favor.*

**With no further business to discuss the open meeting was adjourned immediately following the closed session at 11:05 p.m.**

Respectfully submitted,  
Bobbi Elftmann

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Robin Cleek, President

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George Fievet, Secretary

Date Minutes Approved: \_\_\_\_\_